

MINUTES of a regular public meeting of the Township Board of  
Campton Township, Kane County, Illinois, held at the Community  
Center, located at 5N082 Old LaFox Road, St. Charles, Illinois, in  
said Township at 7:30 p.m., on the 14th day of November, 2017.

**1. 2. 3.** The meeting was called to order by the Supervisor, and upon the roll being called,  
John M. Kubar, the Supervisor, and the following Trustees of the Township Board, all being  
physically present at said location, answered present: Joseph Miller, Elizabeth Murphy, Thomas  
Stutesman, and Steve Galloway. \_\_\_\_\_

The following Trustees were absent: None \_\_\_\_\_

The Pledge of Allegiance was recited.

The Township has no rule or procedure permitting video attendance at meetings.

**4. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Eagle Scout Final Presentation – Eli Rhoads, Troop 14, Poynor Park Tree Planting:* Eagle Scout candidate Eli Rhoads of Troop 14 presented stating his project was to plant 7 trees and 3 shrubs in the 9 hole disc golf course at Poynor Park. That has been completed with the help of his team of 16 members including Troop 14, his family and friends, and Josh Nelson. The total work day was 7 hours with a total of 80 man hours of work. The two smooth sumac shrubs are colonizing shrubs that will expand to a width of 10 feet each, providing an excellent bush as a nice obstacle for players on the course while also adding a nice look to the park. His GoFundMe was very successful and with other donations raised \$1,947.75, with expenses coming in under budget. Oaks and a sugar maple were planted. Midwest Ground Covers donated mulch. His picture on the report showed the dedication to Mr. and Mrs. Charles Wesley and Elizabeth L. Stark and Mr. Lawrence D. Kuhl. Supervisor Kubar signed the acceptance of the project and expressed the thanks of the Board.

**5. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci’s report stated trees were trimmed on Brierwood, Palomino, Sunset, Shetland, Crestwood, Colson, Fair Oaks, and Castle Drives; Long Acre, Brown, Old LaFox, Old Burlington, and Denker Roads; Pinto and Lookout Lanes; and Winchester Way. Three trees on Eagle Court were cut down and chipped up. Batteries were replaced in flashing warning lights on Beith Road, Campton Hills Road at Anderson Road, Brown Road at Old LaFox Road, Denker Road, and Jens Jensen Lane for safety concerns. This is performed on a bi-monthly basis. Brush pick-up was completed on the north and south sides of Route 64 throughout Campton Township and the Village of Campton Hills, and the Village of Campton Hills in Plato Township. Trees damaged by storms throughout the Township were cut and chipped up. Drain tile was installed and excess dirt removed for drainage control on Oak Ridge and Black Willow Roads, Cloverfield Drive and Popular Lane. Seeding and straw blankets were also put down along these roadways. All intersections in Campton Township and the Village of Campton Hills were swept; roadways were assessed for drainage problems and pot holes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the

Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. All trucks passed annual inspection for certification. Ongoing maintenance on Township vehicles and equipment was performed by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated we are wrapping up 2017. The appeals are over. We are waiting for sales to come in to review appraisals.

*Solid Waste District – President Steven Cartwright:* Absent.

*Financial Report – Finance Director Louise McKay:* Finance Director McKay stated:

- There will be a final tax distribution from Kane County in November. The total annual budget for property tax less the year to date actual tax distributions equals the following unfavorable variances: Town \$2,918, Road \$24,401, and Open Space \$3,020.
- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the Maintenance Money Market account was \$3,915.85; in 2002A Money Market account \$2,687.50; and in 2007A Money Market account \$3,000.00. In addition, in the PMA Maintenance account there were two maturities in October. On 10-1-17 the Kingman County bond of \$50,000 matured and on 10-24-17 the Sallie Mae Bank certificate of deposit matured. From the PMA Maintenance account, \$300,000 will be transferred on 11-9-17 to BMO Harris to use for operations for the remainder of the fiscal year.
- Town Fund Administration, Assessor, Parks, Capital Improvement, and Open Space total expenditures are within budget for the month of October and for the year to date. All over budget line items have offsetting under budget line items. The Ride in Kane line item is over budget for the year with several months remaining. An invoice has been sent to an individual who did not follow the guidelines for excess rides or miles. If the individual does not pay, the program will be over budget.
- Road & Bridge Fund for the month of October is under budget and the year to date is currently over its total budget. The Contractual Road Surfaces has an outstanding invoice of approximately \$185,000, though even with the outstanding invoice the line item will still be under budget for the year.
- The 2017 Bond Refunding has required preparation of reports, a questionnaire for the Standard and Poor's ratings call, and various correspondence during the month of October. The bonds will be sold the morning of November 14<sup>th</sup> and the lowest bidder will be accepted at the Tuesday night Board meeting.

*Corron Farm Preservation Society Update – President Laural Garza:* Preservation Society President Garza's report stated:

- She attended the meeting of the Historic Preservation Advisory Council at the Old State Capital building in Springfield on Friday, October 27, 2017. At this meeting Erica Ruggiero of McGuire Igleski & Associates, presented the National Register nomination to the Council. Corron Farm received unanimous approval to proceed to the next step of the National Registry process. The Corron Farm Preservation Society thanks Campton Township and Kane County for their support in this endeavor.
- On Sunday, November 12, 2017, the Corron Farm Preservation Society held a Meat Raffle and Chili Cook-off at the Lodge on Route 64. We will report the results of this fund raising effort at the December Board meeting.
- On Sunday, January 21, 2018, at 2:00 p.m., the Corron Farm Preservation Society will host a Holiday Thank You Event at the home of Board Chair, Laural Garza. All Township Trustees and Staff are cordially invited to attend.

*Operations Manager – Tom Serewicz:* Operation Manager Serewicz's report stated:

- **At Anderson Park** mowing, weed whacking, and core aeration was done, broadleaf control was done on the common areas, a kiosk door was replaced, snow plow markers were put up, water was shut off, the common areas were over seeded, and the north side trees pruned.
- **At Burlington Park** turf was mowed and weeds whacked, leaves were trak-vacked, and the gazebo roof tarped.
- **At the Community Center** turf was mowed and weeds whacked, snow plow markers were put up, and broadleaf control done.

- **At Corron Farm** turf was mowed and weeds whacked, trails were mowed, barn siding repaired, the dairy barn sign installed, snow plow markers put up, the common areas over seeded, and broadleaf control was done.
- **At Gray Willows** turf was mowed, weeds whacked, and leaves trak-vacked, branches were cut and hauled, the chain safety rail repaired, “Trail Closed” signs placed, and snow plow markers installed.
- **At the Headwaters Conservation Area** turf was mowed and weeds whacked, a new kiosk door installed, water turned off, trails repaired, snow plow markers put up, common areas over seeded, and broadleaf control done.
- **At the Harley Woods: Torch Property** mowing and weed whacking was done, turf over seeded, and snow plow markers placed.
- **At Brown Road and Community Gardens** mowing and weed whacking was done, the gardens rototilled, and the gates chained to close the park for the season.
- **At Poynor Park** mowing and weed whacking was done, a new kiosk door installed, a prescribed burn, and core aeration were done.
- **At Town Hall** turf was mowed, weeds whacked, and snow plow markers placed.
- **In General** a bike rally was held, a yard waste dumpster returned, equipment was stored and winterized, power turned off to barns, a quote for the Corron Farm machine shed roof was \$3,700, community service people are still working, and all seasonal port-o-lets are picked up.

*Natural Resources Monthly Report – Ecological Restoration Technician Josh Nelson:* Ecological Restoration Technician Nelson stated:

- **Projects Completed/Ongoing:**
  1. Cameras are being used at Harley Woods and Gray Willows to study wildlife.
  2. We assisted operations staff as needed.
  3. We finished collecting native seed. We are seeing more volunteers at our seed harvests. Over 50 species have been collected.
  4. We maintain gardens as needed.
  5. We assisted in winterizing the Community Gardens.
  6. Birding volunteers continue to monitor all parks.
  7. We finished preparations for burn season.
  8. Permanent ID tags are installed on Oaks at Corron Farm.
  9. We promoted Parks/Open Space and recruited volunteers for the Wild about Wildlife fundraiser.
  10. We continued preparing the ground at Poynor Park for the new prairie planting.
  11. We held Wheaton College field trips. Activities included seed harvest, educational walks, and water sampling. Thirty students attended.
  12. We began processing native seed.
  13. We received a donation of native seed from Midwest Ground Covers that included 82 species worth over \$6,000.
  14. We led a hike with Cub Scout Pack 150 at Gray Willows.
- **Trainings/Meetings:**
  1. We completed work with the Kane County Forest Preserve on their seed harvest.
  2. We attended a luncheon for the ComEd Green Region Grant.
  3. We attended a Gray Willows planning meeting.
  4. We met with Sam Smidt of Wheaton College to discuss partnership and project opportunities.
  5. We are coordinating with Garfield Farm regarding management on the Harley Pond easement.
- **Upcoming:**
  1. We will continue the Thursday Steward Workdays after burn season focusing on invasive species removal.
  2. There will be winter brush clearing.
  3. We will conduct fall burns with a focus on woodlands, Poynor Park, and South Corron Farm. This is weather dependent.
  4. We will continue work on the ComEd Green Region Grant at Poynor Park.
  5. We will continue to work with Wheaton College.
  6. We will do interpretive sign design.
  7. We will continue to work on Colin Krukeiwicz’s Eagle Scout project at Brown Road Meadows.
  8. We will do dormant season weed control.

*Gray Willows Planning Committee – Trustee Miller:* J. Miller stated Ecological Restoration Technician Josh Nelson has done an outstanding job of reaching out to the community and recruiting volunteers. The Gray Willows Planning Committee had a meeting a couple weeks ago and identified the driveway to the house as a problem. We need another path to the house. J. Kupaar stated he wants the Planning Commission to take charge of planning for our Open Space properties.

*Website Improvements Report – Trustee Stutesman:* T. Stutesman stated Mark Rake, our computer expert is here. We have planned strategies to discuss. It's up to the Board now. We can go with one vendor or open it up to other vendors. S. Galloway stated we need to know the people who are applying to do the work. T. Stutesman stated the people are here to discuss the alternatives.

*Supervisor Report – John Kupaar:* Supervisor Kupaar stated:

- Josh Nelson and I met with Dr. Sam Smidt of Wheaton College at the 17 acre wetlands property in Lily Lake. We discussed the path forward for restoration of the wetlands into a high grade wetlands. This would involve several Departments of the College including Geology, Biology, and Environmental Science. We also discussed other projects in the Township including Gray Willows.
- Barbara Wojnicki and I met with Andrea Kruger and William Grabarek of the Fox Valley Wildlife Center. Mr. Grabarek is the attorney for the Center. We discussed the lease agreement and other issues related to the relocation of the Center to the Motz property. The process is going slower than they thought. Mr. Grabarek is reviewing all the documents related to funding the new Center to insure everything is in place.
- I had several conversations and meetings with the Realtor representing the property we have expressed an initial interest in purchasing. We will discuss this in Executive Session tonight.
- We had several meetings with Speer Financial over the last month. These meetings were to prepare the Township for the interview with Standard and Poors (S&P) that will assess the Township's credit rating for the issuance of new bonds. We had the interview with S&P on October 14<sup>th</sup>. The interview went very well. S&P reaffirmed our credit rating at AA/Stable, which is excellent for a governmental entity such as Campton Township.
- The auction for the series 2017 General Obligation Bonds in the amount of \$12,250,000.00 was held today. We had four firms that bid, submitting a total of 16 bids. The firms that submitted bids included:
  - JP Morgan (2.171%)
  - Robert Baird (2.184%)
  - Hutchinson (2.195%), and
  - Jefferies (2.364%)
- The apparent low bidder is J.P. Morgan with a bid of 2.171591%. These bonds will retire bonds that were previously at 4%. The winning bid came in lower than the 2.45% Speer had in its financial model.

## **6. Approval of Minutes:**

*a. Board Meeting October 10, 2017:* J. Miller moved the Board approve the minutes of the meeting of October 10, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kupaar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**7. Citizens' Comments:** Clerk Johansen stated there have been four barn fires in our immediate area beginning on August 4<sup>th</sup>. One was east of Stevens Road and Silver Glen on Sidney Court; the next was 37W262 Kaneville Road on August 14<sup>th</sup>; then the third and fourth ones were on Old Burlington Road and on Route 64 in Campton Hills. There have also been several garage fires in St. Charles and Geneva beginning in July. It seems to me the likelihood of human agency being involved in some of these is more than zero, therefore it is prudent to take precautions to protect property. **Trustee Murphy** stated she spoke with the Elburn Fire Marshall who stated they found no connection between two barn fires and they do not appear to be deliberate. They are waiting for the insurance to settle. **Supervisor Kupaar** stated we have turned off all power to our barns because the wiring is 60 to 80 years old. We have put motion detector lights at the barns. We are taking pro-active steps. We have personnel on site. **Jack Shouba** said on another matter there is an art student who wants to paint pictures at Gray Willows. **Supervisor Kupaar** stated we have a soft opening at Gray Willows and he instructed Restoration Technician Josh Nelson to take down the sign on the gate at that says Gray Willows is closed. **Bill Paske** stated he read in the minutes about the need for web site improvement. He sent a proposal to Trustee Stutesman and Township computer expert Mark Rake. He owns a software company in Elgin. As a citizen he would like to see an R.F.P. (Request for Proposals) so that the Board would have several proposals to choose from. Mark Rake stated he has a copy of Mr. Paske's proposal. Trustee Stutesman stated he has been ill for some time and therefore has not had the opportunity to discuss this with the

Board. As a Trustee he looks at his role as supportive of staff. The Board sets the direction. I think we should open it up to an R.F.P. Then it is up to the staff to evaluate. J. Kupa stated this is the first time I have seen this proposal. I think we need another meeting to consider it. **Mary Tetzlaff** asked how did the evaluation of the tennis courts go? J. Kupa stated we will tear down one tennis court because of a water problem and repair the other. We have a file at the office for you to review.

## **8. Old Business Continued – Presentation and Discussion for Action:**

*b. Review and Act Upon Fox Valley Wildlife Use of HCA Area of Motz:* T. Stutesman moved to remove this item from the agenda because it is being researched and the decision is in the future. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Discuss and Act Upon Approval of Payment for Website Design of the Township and Open Space sites:* T. Stutesman stated as Trustee I am here to support the direction of staff. Mark Rake is staff. Mark Rake stated Infinite Designs is the company we have looked at. Mike Sullivan is the proprietor. In 2001 we launched our website as the Assessors website. In 2002 we launched Campton Township.com. This is the website we have now. It needs revamping. Later, Open Space made their own website. Now we want to modernize everything. E. Murphy stated for an R.F.P. we are not obligated to take the lowest bid if the qualifications are inferior. J. Miller stated rather than going into the particulars now, let's decide whether we want to go into an R.F.P., so we know where to go next. I think we should go out on a Request for Proposals (R.F.P.). We can't decide tonight. We need another meeting. T. Stutesman moved the Board table this agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed. J. Miller moved the Board set a Special Meeting for the first week of December to discuss the new website proposals. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed. J. Kupa stated vendors are invited to the meeting.

*d. Review and Act Upon Event Approval Process:* J. Miller moved the Board approve the Event Approval Process as presented except for changes stating staff can approve events with less than 25 participants and the Supervisor can approve events with 25 to 99 participants. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*e. Review and Act Upon Schedule of Fees for Events:* S. Galloway moved the Board approve the Schedule of fees for events as presented except for changes stating Commercial Special Event Fees are to be negotiated, at event extras Staff is to be paid \$25.00 per hour per staff member and \$25.00 per man hour for site prep/clean up etc. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

## **9. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon an ORDINANCE 17-03T providing for the issuance of approximately \$12,250,000 General Obligation Refunding Bonds, Series 2017, for the purpose of refunding certain outstanding bonds of the Township, providing for the levy and collection of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with the issue of said bonds, and authorizing the sale of said bonds to the purchaser thereof:*

The Supervisor announced that a proposal had been received from JP Morgan Securities LLC, New York, New York, for the purchase of \$11,080,000 general obligation bonds to be issued by the Township for the purpose of refunding certain outstanding bonds of the Township, and that the Township Board would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon. The Supervisor also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

WHEREUPON, Anthony Miceli presented, and the Township Clerk made available to the Trustees and interested members of the public, complete copies of an ordinance entitled:

AN ORDINANCE providing for the issuance of \$11,080,000 General Obligation Refunding Bonds, Series 2017, of Campton Township, Kane County, Illinois, for the purpose of refunding certain outstanding bonds of said Township, providing for the levy and collection of a direct annual tax sufficient to pay the principal and

interest on said bonds and authorizing the sale of said bonds to JP Morgan Securities LLC.

(the “*Bond Ordinance*”).

Trustee Stutesman then moved and Trustee Murphy seconded the motion that the Bond Ordinance as presented be adopted.

After a full discussion thereof, the Supervisor directed that the roll be called for a vote upon the motion to adopt the Bond Ordinance.

Upon the roll being called, the following Trustees voted AYE: John M. Kupar, Joseph Miller, Elizabeth Murphy, Thomas Stutesman, and Steve Galloway. \_\_\_\_\_ and the following Trustees voted NAY: None \_\_\_\_\_

WHEREUPON, the Supervisor declared the motion carried and the Bond Ordinance adopted, and henceforth did approve and sign the same in open meeting, and did direct the Township Clerk to record the same in full in the records of the Township Board of Campton Township, Kane County, Illinois.

*b. Review and Act Upon Quote for Tile Study at Poynor Park:* J. Miller moved the Board approve the bid of Huddleston McBride in the amount of \$3,360.00 for performing a drain tile study at Poynor Park. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Review and Act Upon Proposal for Use of Gray Willows for 4-5 Events During Calendar Year:* J. Miller moved the Board remove this item from the agenda. S. Galloway seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*d. Review and Act Upon Proposal to Add Electronic Leashes as an Option to Hard Leashes for Dogs in Township Parks/Open Space as Stated in Campton Township Ordinance No. 96-1T, Chapter VI, Section 11:* J. Miller stated we want people to have control over their dogs when they are on Township Open Space. After discussion it was decided the problem with electronic leashes is that the dog can get out of sight and the person cannot see it. The Board decided to wait to see what the County is going to do about this. J. Miller moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **10. Claims and Demands Authorized for Payment:**

*a. Town Fund \$4,112.46:* T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$4,112.46. S. Galloway seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Road & Bridge Fund \$200,888.29:* J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$200,888.29. E. Murphy seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Capital Improvement Fund \$-0-*

*d. Open Space Fund \$29,723.89:* T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$29,723.89. E. Murphy seconded the motion. In a roll call vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**11. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of Oct. 10, 2017 and Nov. 1, 2017; Review Executive Session Minutes of Sept. 12 and April 6, 2017; Aug. 9, April 7 and Jan. 12, 2016; Review Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months:** T. Stutesman moved the Board go into Executive session for the purpose of discussing land acquisition and reviewing Executive Session minutes of October 10, and November 1, 2017; September 12, April 6, 2017; August 9, April 7, and January 12, 2016; and reviewing whether to destroy approved Executive Session audio tape minutes older than 18 months. J. Miller

seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 9:30 p.m.

**12. New Business Continued:** Supervisor Kuper reconvened the regular session at 9:45 p.m.

*aa. Review and Act Upon Approve Executive Session Minutes of Oct. 10, 2017 and Nov. 1, 2017:* S. Galloway moved the Board approve the Executive Session minutes of October 10, 2017, and November 1, 2017. J. Kuper seconded the motion. In a roll call vote, Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*bb. Review and Act Upon Whether to Open Executive Session Minutes of September 12, and April 6, 2017; August 9, April 7, and January 12, 2016:* S. Galloway moved the Executive Session minutes of September 12, 2017, April 6, 2017, August 9, 2016, April 7, 2016, and January 12, 2016 be opened. J. Kuper seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*cc. Review and Act Upon Whether to Destroy Approved Executive Session Audio Tape Minutes Older than 18 Months:* S. Galloway moved the Board approve destroying all approved Executive Session Audio Tape Minutes Older than 18 Months. J. Kuper seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**13. Adjournment:** E. Murphy moved the Board adjourn the meeting. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Richard Johansen

Clerk