

Remote

All participants in this meeting were at various remote locations participating via zoom due to the Covid 19 Pandemic

This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:

www.camptontownship.com

1. 2. 3. The November 9, 2021 Board meeting was called to order by Supervisor Kupa at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Galloway, Murphy, and Miller present.

4. New Business – Presentation and Discussion for Action:

a. Swear in New Town Board Trustee: Clerk Johansen swore in Jesse Varsho Trustee of the Campton Township Board by Official Oath, Varsho having been appointed Trustee at the previous Town Board meeting.

b. Review and Act Upon Approval of Applicant for Member of the Campton Township Planning Commission: Plan Commission Chairman Varsho introduced Kelly Bodway, who he recommended for Plan Commission. J. Kupa asked if Kelly was involved with restoration of Open Space by his subdivision. K. Bodway answered he was involved in restoration of 30 acres of prairie land by Campton Woods. S. Galloway moved the Board appoint Kelly Bodway a Member of the Campton Township Planning Commission. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Swear in New Member of the Campton Township Planning Commission: Clerk Johansen swore in Kelly Bodway Member of the Campton Township Planning Commission by Official Oath.

d. Review and act Upon Eagle Scout Project Final Presentation, Vinny Hlavacek, Troop 13: Eagle Scout candidate Hlavacek was not yet available on zoom.

e. Review and Act Upon Eagle Scout Project Final Presentation, Nathan Batani, Troop 38: Eagle Scout candidate Nathan Batani stated his project was to wash, repair, and paint the outside of the Gray Willows Fessenden ranch house. The idea was to power wash the entire house, scrape old paint everywhere, scrub the back of the house, and prepare the windows with paper and tape because they were spraying the paint. They didn't prime, but used epoxy on spots instead of primer. They sprayed two coats and used rollers to even out the paint. He showed the Board before, during, and after pictures resulting in a nice white building. Some new windows and posts were installed by Township staff. J. Kupa asked how long did the project take? Answer was from 5/20/21 to 7/27/21 with 22 volunteers. His father helped get \$650.00 in donations for paint, scrapers, etc. He raised \$260.00 on his own for food and

refreshments for volunteers. The most difficult part of the project was in July when he needed to find volunteers outside of his Scout Troop because the Scouts went to camp. J. Miller asked what was the most enjoyable part of the project? The answer was seeing the project at the end was the most enjoyable. J. Miller replied your project impacts many people in the Township. Well done. J. Kupa stated you have the thanks of the Township. Drop off the paperwork and I'll sign it. Thank you.

Vinny Hlavacek is now on zoom

d. Review and Act Upon Eagle Scout Project Final Presentation, Vinny Hlavacek, Troop 13: Eagle Scout candidate Vinny Hlavacek stated his project was to build six ADA (Americans with Disabilities Act) compliant picnic tables. He raised \$2,845.00 in cash and donations for the 502 hour project that built six tables. J. Kupa stated he saw the tables at the Community Gardens. They are awesome. What was your biggest problem? Answer was getting the metal. He continued, stating four of the tables are at Gray Willows. J. Miller stated it's great you did a project that is inclusive of people with disabilities. S. Galloway asked what was the value you got from doing the project? Answer was bonding with the others working on the project. J. Miller stated we had two great projects – one is value preservation, and the other is value creation. J. Kupa continued, bring me the paperwork and I'll sign it. This was a great job.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated in past years we went with the County's bid on salt. This year we went with the State of Illinois bid on road salt and saved \$27,624.00. We have completed brush pick-up north and south of Route 64 throughout Campton Township and the Village of Campton Hills, and the Village of Campton Hills in Plato Township. All trucks passed annual inspection for certification. Snowplows and salt spreaders were installed on all trucks for the 2021 – 2022 winter season. Dura Patching radius reconstruction was completed on Prairie Valley Drive, Willowbrook Drive at Colonel Bennett Lane, Whirlaway Drive, Foxfield Drive, Mary Drive, and Prairie Springs Drive at the road edge, Autumn Lane, Balmoral Lane, Mary Lane east, and Mary Lane west, Ridge Line Road, Long Acre Road, Wasco Road, and Caribou Trail. The Road District contracted with the Village of Campton Hills to complete a sink hole repair on Ickenham Lane; do a culvert replacement between Phar Lap and Cloverfield Drives; and cut and chip storm damage on Lenz and Crawford Roads. The District cut and chipped storm damage on main roads. A sink hole repair was completed on Farmview Road, and gravel was added to a washout due to storm damage on Hemlock Drive and Campton Hills Road. Wing mowing and ditch mowing was completed throughout Campton Township and the Village of Campton Hills; intersections were swept throughout the Township and Village on a weekly basis; all grates and storm drains were cleaned of debris throughout the Township and Village; roadways were assessed for drainage problems and pot holes; pot holes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance of Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are done with the hearings. We had one day for commercial and one day for residential.

Solid Waste District – Larry Gallagher, President: Absent.

Financial Report – Cheryl Stutesman, Finance Director: Finance Director Cheryl Stutesman stated:

- 3rd. Quarter payroll taxes have been filed.
- Bank interest rates dropped by one basis point on October 1st.
- On October 6th and 27th we received the last Kane County Tax Distributions for the fiscal year:

	<u>10/6/2021</u>	<u>10/27/2021</u>	<u>Total</u>
Road and Bridge	\$125,452.20	\$12,035.48	\$137,487.68
Town	\$67,777.93	\$6,502.58	\$74,280.51
Open Space	<u>\$431,510.51</u>	<u>\$41,398.12</u>	<u>\$472,908.63</u>
	\$624,740.64	\$59,936.18	\$684,676.82

Road and Bridge - We received \$177,569.78 from the Village of Campton Hills for Road and Bridge settlement. We are still owed \$56,785.86 for October funds.

Contractual service – Other YTD (Year to Date) expense is \$21,923.69. There is a non - budgeted expense.

Contractual Road Surfaces – VCH (Village of Campton Hills) exceeds YTD budget. This is a timing difference. \$400,000 is remaining in the budget.

Open Space - Miscellaneous Income – Includes \$1,770 of Car Show Revenue.

Corron Farm Preservation Society Update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking was done, trees were pruned, core aeration was done, turf builder applied to common areas, and we assisted with the bike rally layout.

At Whitney Park mowing and weed whacking was done, and the house was checked for heat.

At the Community Center mowing and weed whacking was done, storm damaged branches removed, and core aeration was done.

At Corron Farm mowing and weed whacking was done, turf builder applied, storm damaged branches removed, trails mowed and trees removed from the trail, the dairy barn foundation was excavated, concrete pored, mason will start 11/6, and back fill 11/9, Trillium dell called to finish work and remove the steel.

At Gray Willows mowing and weed whacking was done, and a shop heater repaired.

At Harley Woods: Torchy Property mowing and weed whacking was done.

At Town Hall mowing and weed whacking was done, the inside of the building cleaned, and the heat checked.

At Brown Road Meadows mowing and weed whacking was done, the yard waste dumpster hauled away, water tanks removed, and the Park closed for the year.

At Lily Lake Blue Park, the park and cemetery were mowed.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, core aeration was done and turf builder applied, and the Route 38 exit ramp was repaired.

At Poynor Park mowing and weed whacking was done, trails were mowed, and turf builder applied.

In General: the bike rally was held at Anderson Park with 440 participants; office staff was assisted; trucks were sanitized daily; Port-O-Lets were returned for the season; the pipeline crew by Anderson Park was assisted; all League play is over for the year; Truck # 22, 51, 56, 57, 60, and trailer #59 are getting new tires (25 total); truck #85 is getting lettering done; and there is no contact from the Soccer League.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

Projects Completed/Ongoing:

1. Completed fall weed control focused on chervil, dame’s rocket, and oriental bittersweet.
2. Assisted operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects. Projects are nearing completion.
5. Trail maintenance and repair, multiple sites.
6. Finished planting projects including plugs at Harley Woods and Gray Willows, as well as trees/shrubs at assorted sites.
7. Completed seed harvest for the season. Beginning processing.
8. Shut down community gardens for the season. Overall feedback received for the season has been positive. Congratulations to Joe and Mark for winning our Community Garden photo contest.
9. Begin preparations for prescribed burn season.
10. Begin winter brush clearing projects at Gray Willows Farm.
11. Multiple groups utilizing facilities for events/programs/meetings.

Meetings/Trainings/Public Outreach:

1. Attended ECC volunteer fair to promote volunteer program.
2. Hosted D303 PTO meeting at Gray Willows Farm to promote Adopt-a-Park and resources for schools.
3. Met with Christine Brauer of Campton Township Cemetery District to discuss collaboration at Whitney Cemetery.
4. Attended Planning Commission meeting.

Volunteer Service:

1. Multiple scout projects scheduled.
2. Paul Beeson Eagle project wrapping up.
3. Multiple groups, including students from Kaneland High School, Pack 260, and Pack 150, came out for seed harvest workdays.
4. Pack 150 conducted a brush clearing workday at Gray Willows Farm.

	Hours	IRS Value	Staff Value
Total Volunteer Hours to Date	247.5	\$6,732.00	\$2,722.50
Volunteer Steward Hours to Date	202.0	\$5,494.40	\$2,222.00

Planning Commission Report – Jesse Varsho, Chairman: Plan Commission Chairman Varsho stated the Commission met October 20th and discussed upcoming projects and grants. We will meet tomorrow and welcome our new Board member Kelly Bodway.

Supervisor Report – John Kubar: Supervisor Kubar stated:

- We had some very good news. The Illinois Clean Energy Community Foundation is awarding Campton Township a grant for a future acquisition of land in Campton Township. The funds are to be used for the acquisition and restoration of the property. I would like to thank Josh Nelson, our Restoration Ecologist, Michelle Kelly of Uplands Design, our grant writer, Cheryl Stutesman and Ruth Rottmann of our administrative staff in getting the initial grant application together. We will be discussing this in more detail in Executive Session tonight.
- We were notified that the State was starting to visit those sites that applied for the OSLAD grants. There are approximately 150 sites in that program. At the same time the State is starting to visit those sites that applied for the LAWCON grants. There is only a half dozen sites that applied for this program. As you recall we applied for a \$750,000 grant for a future land acquisition. We should have a good chance of being awarded some of the grant.
- Josh Nelson and I met with Michelle Kelly to discuss future strategies and other grant sources for potential land acquisition and site development. We

will be mapping out a path forward and presenting it to the Board in the near future.

- I inspected the restoration work being conducted on the dairy barn at Corron Farm. The work done to date is very good. Tom Serewicz and his subcontractors are doing a great job.
- We will be having a conference call with the former Mesic Vale Company (now called Firmitas Timber) to discuss completion of their portion of the work on the dairy barn. The call will be held on Friday, November 12th, at 1:30 P.M.

6. Approval of Minutes:

a. Board Meeting October 12, 2021: J. Miller moved the Board approve the minutes of the meeting of October 12, 2021. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed.

7. Citizens' Comments: Mike Warrich of Palomino Drive stated he wants Corron Farm included for equestrian use – put on the agenda. He wants to be put in touch with the person to find out why it was approved for equestrian use and then it was changed. J. Kubar suggested that you work with the Plan Commission. The Plan Commission then reports to the Town Board where further discussion takes place. Jesse Varsho stated the next meeting of the Plan Commission is tomorrow at the Gray Willows barn. That's short notice, but, there will also be a meeting in December. Julie Domaracki said she is also here on behalf of this. Sandy Klinkey said she is also here on behalf of this subject.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Whitney School House Proposal: E. Murphy moved the Board table this item. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion Passed.

9. New Business continued – Presentation and Discussion for Action:

f. Review and Act Upon Town Levy Ordinance 21-2T: J. Varsho moved the Board approve the Campton Township Tax Levy Ordinance NO. 21-2T. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed and Town Levy Ordinance 21-2T was approved.

g. Review and Act Upon Road Levy Ordinance 21-2R: J. Miller moved the Board approve the Campton Township Road District Tax Levy Ordinance NO. 21-2R. J. Varsho seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed and Road Levy Ordinance 21-2R was approved.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$5,223.86: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$5,223.86. J. Varsho seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Road & Bridge Fund \$56,690.86: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$56,690.86. S. Galloway seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$89,657.82: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount oof \$89,657.82. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of October 12, 2021; Land Acquisition: Personnel Issues: Legal Issues: J. Miller moved the Board go into Executive session for the purpose of reviewing Executive Session minutes of October 12, 2021; and land acquisition; and include Restoration Ecologist Nelson, Operations Manager Serewicz, and Finance Director Stutesman in the meeting. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 9:04 p.m.

12. New Business Continued: Supervisor Kubar reconvened the regular meeting at 9:16 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of October 12, 2021: J. Miller moved the Board approve the Executive Session Minutes of October 12, 2021. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed.

13. Adjournment: S. Galloway moved the Board adjourn the meeting. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:18 p.m.

Respectfully Submitted,

Richard Johnsen

Clerk