

1. 2. 3. The October 11, 2016 Board meeting was called to order by Supervisor Kupa at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman and Murphy present. Trustees Vandiver and Miller were absent.

4. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Whitney School House located at Wasco and Old Burlington Roads Relocation to Campton Township Open Space Property: **Four people with the Skyline Council of Landmarks that have been working on the Whitney Schoolhouse presented their relocation and reuse site study as follows:** Erica Ruggiero stated the group was going to present the pros and cons of relocating Whitney Schoolhouse to either Corron Farm or Gray Willows Farm. Gregory Dowell stated the pros of relocation to Gray Willows Farm include the schoolhouse would remain eligible for the National and Kane County Register of Historic Places. It's an existing prairie setting of high visibility that features setbacks, access, and landscapes that can be recreated or are already in place. There are two possible settings at Gray Willows. The preferred setting is consistent with a prairie setting. It is set back from the road but is visible from the road. This is a compatible historic setting and context. The other is a wooded, flat setting that would require making an access road. There is a shared history of sites in that the Whitney family used to own part of this site. This would provide an accurate interpretation of a rural school with open flexible programming. It can be used as a school house and have meetings for Township events. Katherine Pohl said this site has the flexibility to be incorporated into long term Master Planning such as part of community gardens at Gray Willows. It can provide desired space for events and programs by the community. **The con is** that there is no existing programming now. Sarah VanDanelen then discussed Corron Farm as the second possible site saying the cons include that the Whitney Schoolhouse is incompatible with Master Plan Goals to preserve and restore Corron Farm as its own historic entity. The schoolhouse would not be eligible for listing on the National and Kane County Register of Historic Places. A relocation to Corron Farm may not be approved by the Kane County Historic Preservation Commission. Limited availability of land provides low visibility and does not allow for accurate historic interpretation. We can't get the school far enough away from the parking lot. This is a less compatible historic setting and context that would not meet the long term goals of Corron Farm and it would permanently remove valuable space from Corron Farm. **The pros are** that programming is already in place at this site, it can provide an education center with museum-like displays, and it is compatible with the mission and objectives to preserve and interpret the history of Campton Township by reuse of historic buildings. We plan to ask for Riverboat Grants but the process opens the end of next February, and that is not enough time, so we will shoot for November 2017. J. Kupa asked what level of funding from the County do you anticipate. Answer was about \$30,000.00. **What are the pros of historic designation?** Answer was permit fees could be waived and **demolition would be off the table for all future time.** J. Kupa asked what's the next step? Answer was to contact the Gustafsons and do a transfer of title of the school house. J. Kupa stated the Calamous Foundation could help us with funding this project. Give us a list of steps. T. Stutesman stated let's emphasize the rarity of this. There's only a couple of these existing now. Does anyone have pictures of this building in use in the past? Answer was Jerry Johnson has and so does Christine Brauer. **This was the District One School House. J. Kupa thanked the four members of the Skyline Council of Landmarks for their work on the Whitney Schoolhouse adding that the Board will have public participation in November.**

5. Reports:

Highway Commissioner – Sam Gallucci: Highway Commissioner Gallucci stated brush pick up south of Route 64 starts tomorrow. When it rains we can't pick up. The 2016 road resurfacing with a 2" overlay of asphalt was completed on Bridle Creek (Stirrup Lane to LaFox Road), North Grand Monde Drive, South Grand Monde Drive, West Grand Monde Drive, and Old LaFox Road (end of Burlington south of Route 64). Dura Patching was completed on Ridge Line, Campton Hills, Campton Ridge, and Anderson Roads; Hawkeye and Deerslayer Drives; Denali and Forest Lanes; and Deer Haven Trail. Seal coating with fog seal was done on Beith Road west of Anderson Road to Route 47. Slurry sealing was completed on Hidden Oaks, Campton Trails, and High Meadow Roads; Barlow, Wayne, and Bowgren Drives; North and South Bowgren Circles; and Golden Oaks Lane. Asphalt repair was done on Cutwood and Dean Lanes; Cambridge and Oak Hill Courts; Deer Run Drive and Denker Road. Ditch work was completed on Arboretum Lane which was landscaped with soil and seed. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; tree trimming was completed throughout the Township and Village; mowing was completed throughout the Township and Village; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and we checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are almost done with the appeals at the Board of Review. There is one more tomorrow. He gave people reductions before the hearings if they were justified. The Assessor won the remaining appeals at the County.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- the last large tax distribution from Kane County was deposited on September 7th and is reflected in the financial reports. In the past, the September dollar amount was a greater percentage of the total tax distribution. The Statement of Revenue and Expenditures has an unfavorable budget variance in Town, Road, and Open Space Funds. This is a timing difference. The County did distributions on October 5th that exceeded the unfavorable variances: Town \$105K, Road \$194K, and Open Space \$577K.
- PMA investment revenue in the Statement of Revenue and Expenditures is the net of the amortization of premiums and discount. The actual cash proceeds from coupon interest deposited in the Maintenance Money Market account was \$3,491.25; in the 2002A account \$1,240.11; and in the 2005A account \$4,710.32.
- Town Fund Administration, Assessor, Parks and Capital Improvement total expenditures are within budget for the month of September and for the year to date. All over budget line items have offsetting under budget line items.
- Open Space is within budget for the month of September; but the Corron Farm dairy barn restoration year to date is over budget. This overage is partially due to timing differences and an invoice is being sent to the Corron Farm Preservation Society. It is anticipated that the Trillium Dell contractor will have the stabilization project completed by early November. In November, after the project completion, a reimbursement for the Riverboat Grant will be submitted. The net effect of all these transactions should result in approximately a \$14,000 line item overage and it will have offsetting under budget line items.
- Road & Bridge Fund for the month of September and the year to date is currently over total budget. The Contractual Road Surfaces line item has a timing difference between the expenditure in September and the budget appropriation in October.
- On October 13, 2016 there is a conference call scheduled with Speer Financial. Betty and I will discuss the details and timing of the 2017 bond refunding.
- Trustee Murphy stated let's have a committee to deal with next year's large budget items with her and one Trustee.

Corron Farm Preservation Society Update – Tom Corron: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** there was mowing, weed whacking, and preparation for the Diamonds Girls' Softball.
- **At Burlington Park** there was mowing, weed whacking, and repair of asphalt.
- **At the Community Center** there was mowing and weed whacking.
- **At Corron Farm** there was mowing, weed whacking, mowing of trails, pruning trees, spraying for bees, repair of shingles on the main house, repair of the tarp on the dairy barn roof, set up for the Sparkle Clean event, and set up for Prairie Fest.
- **At Gray Willows** there was mowing, weed whacking, mowing trails and the camp ground, asphalt repairs to the main bridge, and cutting up and hauling away a fallen tree.
- **At the Headwaters Conservation Area** there was mowing, weed whacking, mowing of trails, and adding signage and a security fence to a closed trail.
- **At the Harley Woods: Torchy Property** there was mowing and weed whacking.
- **At Poynor Park** there was mowing, weed whacking, mowing of trails, herbiciding the ball fields, and adding asphalt to the pavilion sidewalk.
- **At Townhall** there was mowing and weed whacking.
- **In General:** we assisted Trillium Dell in its work on the dairy barn; we ordered shutters for the hired man's house at Corron Farm; we got a quote for broad leaf spraying the Poynor Park turf areas; we trained staff to work on the lift to work on projects. A community service worker is working. There has been trail/turf damage at Poynor Park in the prairie areas. Trillium Dell workers are staying at the Gray Willows house. **Also, Prairie Fest was a great success.**

Natural Resources Monthly Report – Josh Nelson, Ecological Restoration Technician: Ecological Restoration Technician Nelson stated:

- Projects Completed/Ongoing:
 1. Woody plant control (Bradford Pear, Mulberry, Box Elder) was done in prairies at Corron Farm, the Headwaters, and Harley Woods.
 2. Maintenance was done on prairie trails at Corron Farm and the Headwaters by cutting back plants hanging over the trail.
 3. Signs were installed on the native plant garden at Corron Farm. We received a lot of positive feedback at Prairie Fest from participants and vendors.
 4. Signs identifying oaks were installed on the savannah trail at Corron Farm. More will be installed with remaining money from donations. The signs will serve as templates for future signs at other parks.
 5. Time was spent assisting Operations staff as needed.
 6. A lot of time was spent on Prairie Fest. From a Natural Resources standpoint we received a lot of positive feedback. We were able to network with many of the vendors for future assistance/collaboration.
- Trainings/Meetings:
 1. I attended a Kane County Forest Preserve volunteer seed harvest and met with the Volunteer Coordinator regarding how we can develop Campton's program most effectively. We discussed borrowing equipment to make our seed harvesting more effective.
 2. I attended Morton Arboretum's "Intro. to Ecological Restoration" course. This multi part course offers great opportunities to see restorations in various stages and learn from the experts involved in them.
 3. I met with Ben Haberthur regarding the Fox Valley Monarch Corridor Grant.
 4. I finished S-190 (Wildwind Fire) burn training and am in progress on L-180 (Personnel) burn training.
- Eagle Scout Projects:
 1. **Headwaters Chimney Swift Tower:** Scout has raised \$750.00. This should be enough to cover the cost of the project. Installation should be completed by Oct. 22nd.
 2. **Poynor Park Disk Golf Course:** Scout has raised \$2,300.00. It is estimated he will need \$700.00 more. Final plans are being made. If winter holds off it may be installed this year. Otherwise the scout is prepared for a spring installation.
 3. **Anderson Park Fitness Trail:** The scout is working on signatures/planning.
 4. **Gray Willows Barn:** The scout is working on blueprints and fundraising.
- Upcoming:
 1. Fall burns (weather dependent).
 2. Begin winter brush/tree clearing.

3. Seed collection (pending weather and availability of equipment from Kane County).
4. Invasive species control training at Morton Arboretum.

Educational Opportunities at Campton Properties – Trustee Vandiver: Absent.

Gray Willows Planning Committee – Trustee Miller: Absent.

Website Improvements Report – Trustee Stutesman: T. Stutesman stated let's discuss this under New Business.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- Last month I reported that I had discussions with John Idler, President of ABC-7 about the farmed property adjacent to the wetlands that ABC donated to the Township. At that time he indicated he was giving the farmed property adjacent to the wetlands to the Northern Illinois Food Bank. I asked if he would consider providing a conservation easement to the Township for the restoration of this land back to native prairie. The Township in turn would provide a long term lease to the Northern Illinois Food Bank at one of our other properties for them to farm and harvest food for their program. Mr. Idler thought it would be an excellent idea and he would proceed to facilitate this happening.
- I met with Julie Yurko, President of the Northern Illinois Food Bank, Steve Erickson, Director of Food Procurement, and Amy Wahl, Retail Sourcing Manager. We toured Corron Farm, Gray Willows Farm, Poynor Park, Brown Meadows, and Headwaters Conservation Area. The concept is two-fold. First, identify one of our properties that can be used for food production for the Northern Illinois Food Bank. Second, co-locate a township community garden adjacent to this location. The residents producing crops in the community gardens would donate a portion of their crop to the Northern Illinois Food Bank. In addition, the Food Bank was wondering if we could put aside a small plot of land to plant fruit trees. The property that the Food Bank thought would be best to have a community garden would be Brown Meadows. The property is centrally located in the Township and has very good visibility access to the community. The Food Bank will involve Northern Illinois University in this effort. The Food Bank has invited us to their offices in Geneva to discuss plans going forward.
- We received a revised proposal from Jodie Wollnik, P.E. Assistant Director – Water Resources Kane County – Water Resources Division for the Ground Water Monitoring and study for the near surface aquifers in the Township. The revised proposal provides candidate wells, better description of the issues, and more detail on the study. This will be shared with the Village of Campton Hills and Lily Lake.
- The Fox Valley Wildlife Center has been working on a concept plan for the potential of moving to and utilizing the Motz property for a wildlife rehabilitation facility. The Center would maintain and improve the current farm house and garage. The Calamos Family Foundation would fund the construction of a Morton building to house a rehabilitation facility and avian cage. The Fox Valley Wildlife Center would like to present this concept plan at our November meeting.
- I met with V3 companies to discuss the progress on our wetland bank permits and the concept of V3 providing technical and program support to natural resource management of our open space. The review and approval of the permits have been slowed based on the work load of the Corps of Engineers and other federal agencies. V3 anticipates that the permit for the expansion of the Headwaters Wetlands Bank will be approved first, followed by the Gray Willows Wetlands Bank. V3 would like to present a proposal to the Board in November for technical and program support to natural resource management. The proposal will allow access to their restoration specialists to develop and monitor resource management plans for all of our sites.
- On September 20, 2016, I spoke in front of the Campton Village Board, voicing our opposition to the removal of the open space dedication on lot H of the Campton Crossing Unit 2 PUD. Some of my comments include the following:
 - *“This removal of open space dedication on this lot H is a threat to all established open space in the Township and Village as it sets a precedent that targets all such properties. This precedent will only encourage other attempts to subvert zoning and development agreements between the public and private sectors leading to costly and unnecessary legal defense at all taxpayers costs. Open space comes in many forms and it includes dedicated private open space that benefits the public without granting access.*

- *Campton Township is clearly against the proposed ordinance approving an amendment to the Campton Crossings Unit 2 PUD relating to lot H and approving a re-subdivision of lot H. As a condition of development, the developer, Wasco Sanitary District, and Kane County with Campton Township's input agreed to set aside the area to be permanent open space. We expect this Board to honor the decisions, commitments, and expectations of our community in the past and protect our communities open space in the future."*

6. Approval of Minutes:

a. Board Meeting September 13, 2016: T. Stutesman moved the Board approve the minutes of the meeting of September 13, 2016. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

7. Citizens' Comments: Clerk Johansen stated he has two comments. First, our Consolidated Election occurs on April 4, 2017. Petition circulation began September 20th. The filing period is from December 12, 2016 to December 19, 2016. Petitions are filed at my office in Lily Lake. The documents to file are:

1. Statement of Candidacy
 2. Petition Signature Pages
 3. Loyalty Oath – optional, but recommended.
- AND**
4. A Receipt for filing a Statement of Economic Interests with the Kane County Clerk before the end of the filing period needs to be filed with me at the Township offices in Lily Lake.

This assumes candidates file as Independent candidates and not as partisan candidates. Party candidates hold caucuses and file with Township offices differently. I calculate the number of petition signatures for Independent candidates to be between 54 and 103 signatures. Do not go over or under that number.

Second, the thirty-sixth Annual Dinner Meeting of Township Officials of Kane County will occur on Wednesday, October 26th at 7:00 p.m. at the Lincoln Inn in Batavia. This year they are honoring Township Trustees. The program will be "Surviving an Active Shooter Situation" and will be presented by Sheriff's Lt. Kevin Williams. Dinner is \$45.00 and they need our RSVP's by October 15th.

8. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Township Website and Electronic Improvements: T. Stutesman stated the proposal is to move away from our current e-mail system to cloud based infrastructure. He recommends we go with Google. Mark Rake stated we can go with Microsoft or Google but he recommends Google too. The cost is \$5.00 per month per user and we have 18 users. In addition to this he recommends adding a mobile version or tablet for users. Also regarding FOIA we need to be able to recover things for Freedom of Information. E. Murphy asked who is going to be the webmaster on an ongoing basis to keep things polite and open. The answer is someone who takes ownership per T. Stutesman. Phase one is to go forward with Google apps. That is for us to decide now. E. Murphy moved the Board approve the purchase of G Suite Business at an annual cost of \$2160.00 for the existing users. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed. J. Kuper said the direction is put website design on the agenda for next time.

b. Review and Act Upon Continuation of License Agreement for Horse Manure Spreading on Certain Farmed Land: Finance Director McKay stated this is renewed every year. T. Stutesman stated they do this only in winter at Motz in the area by Route 38. I move the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$3,149.20: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$3,149.20. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

b. Capital Improvement Fund \$-0-

c. Open Space Fund \$6,694.21: T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$6,694.21. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

d. Road & Bridge Fund \$154,402.73: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$154,402.73. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

10. Executive Session – Personnel, Review Executive Session Minutes of August 6, 2016: Clerk Johansen stated a typo on the agenda gives an incorrect date of the Executive Session minutes to be reviewed. The correct date is August 9, 2016. T. Stutesman moved this agenda item be tabled. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

11. New Business Continued:

c. Review and Act Upon Approve Executive Session Minutes of August 6, 2016: T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed.

12. Adjournment: T. Stutesman moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman and Murphy voted aye. Trustees Vandiver and Miller were absent. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk