

1. 2. 3. The October 15, 2024 Board meeting was called to order by Supervisor Kubar at 7:00 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kubar and Trustees Varsho, Murphy, and Metzger present. Trustee Murphy appeared by telephone.

4. Reports:

Highway Commissioner - Sam Galucci: Commissioner Gallucci stated:

The Highway District performed the following tasks in Campton Township and the Village of Campton Hills:

- Branch clean-up completed on Route 47 and McDonald Road.
- Dead animal removal completed on Bolcum Road, Campton Hills Road, and Old Burlington Road.
- Picked up Stop sign brush from Farmstead and Fox Mill subdivision.
- Placed rip-rap in ditch on Gopher Court.
- Replaced drain/yard tile on Mary Court.
- Rolling and regrading completed on Garfield Road.
- Trimmed around guard rails on LaFox Road, Campton Hills Road, and Denker Road.
- Our fall brush pick-up began on 9/30/2024.

The Highway District performed the following tasks according to the Intergovernmental Agreement with the Village of Campton Hills in Plato Township:

- Ditch mowing completed on Brierwood, Crawford, Ickenham, McDonald, and Woodbridge Roads, and Steeple Circle.
- Gravel Work completed on Connors Road.
- Inspection completed of low hanging branches on McDonald Road.
- Trash clean-up completed on McDonald Road.
- Tree trimming completed on Edgewood, Kendall, McDonald, and Tall Pines Roads, and Sunny Hill Circle.
- Tree removal completed on Crawford Road.

The Highway District performed the following tasks according to the Intergovernmental Agreement with the Village of Lily Lake:

- Ditch mowing completed on Hansen, and Read Roads, and I. C. Trail.

The Highway District also performed the following tasks:

- Checked Stop signs throughout Campton Township and the Village of Campton Hills on a weekly basis.
- Replaced damaged or missing signs.
- Assessed roadways for potential drainage and pothole issues.
- Checked for issuance of culvert permits throughout Campton Township and the Village of Campton Hills.
- Performed ongoing maintenance in-house on Township vehicles and equipment.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we have 27 assessment appeals. It's now past the deadline to file appeals.

Solid Waste District – Bryan Kerwin, President: Absent.

Financial Report – Rebekah Flakus, Finance Director: Finance Director Flakus's report stated:

Town Fund

Administration

Revenues:

- Revenues received for the Town Fund this month totaled \$334,828.50, bringing the year-to-date revenues to \$827,346.16 or 93.60% of the total budgeted revenues.

Parks

Expenditures:

- Maintenance-sites, GL #1-5610 on page 5 is over its budget due to the demolition of the garage at Whitney Park as well as a use of a dumpster to complete the cleanup.
- Development of sites, GL #1-5400 on page was an account created this month. It is to account for any costs related to a possible grant at Anderson Park. \$6,000.00 was spent this month for a land survey.

Road District Fund

Administration

Revenues:

- Revenues received for the Road District Fund this month totaled \$632,117.39, bringing the year-to-date revenues to \$1,919,624.72 or 76.93% of the total budgeted revenues.

Maintenance

Expenditures:

- Road Rock-Gravel-Sand, GL # 3-5760 has expenditures exceeding the budget. This is due to additional purchases for patching with savings in other Commodities items within the Department.

Open Space Fund

Administration

Revenues:

- Revenues received for the Open Space Fund this month totaled \$1,608,703.82, bringing the year-to-date revenues to \$4,819,560.13 or 95.6% of the total budgeted revenues.
- \$1,568,375.25 of the total revenues received this month was from the Property Tax Levy installment disbursements.
- Buildings & Improvements, GL #8-5290 includes expenditures for the new roof installed at Corron Farm and well repairs and improvements.

Additional Updates

Work with Sikich, LLC. on the fiscal year 2024 Annual Audit continued during September, 2024, including additional email requests and questions. Additional fieldwork will be sent to me as the auditors finish the off-site fieldwork over the next few weeks. Once I receive the preliminary final numbers, I can begin to prepare the reports for the Annual Financial Report.

Corron Farm Preservation Society update – Rhonda Acitelli, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking was done, the parking lot regraded, storm damaged trails repaired, trees were pruned, and the storage shed cleaned.

At Whitney Park mowing and weed whacking was done.

At the Community Center mowing and weed whacking was done, bees were sprayed.

At Gray Willows mowing and weed whacking was done, trails were mowed, the cement bridge by the campground was repaired, the Open Space office roof was repaired, and picnic tables were repaired.

At Harley Woods mowing and weed whacking was done, and trails were mowed,

At Corron Farm mowing and weed whacking was done, trails were mowed, the tree near the parking lot was pushed down, wedding parking was assisted, a septic system installed, turf around septic was installed and watered, trees along trail were pruned, and the east side of the dairy barn was cleaned up.

At Goldenstein mowing and weed whacking was done.

At Town Hall mowing and weed whacking was done.

On Brown Road Gardens mowing and weed whacking was done, and abandoned garden plots were mowed.

At Lily Lake Blue Park and the cemetery were mowed and weed whacked.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, and trees pruned along the trail.

At Poyner Park mowing and weed whacking was done, trails were mowed, trees were pruned on the south side of the berms, Port-O-Lets were moved from Gray Willows to Poyner, and the parking lots were re-graded.

In General: Office staff, Open Space Outreach, and Open Space Nature Resources were assisted, award tables were built for the All Wheel Show, grass was mowed and re-stripped for the All Wheel Show, set up and tear down was done for the All Wheel Show, a safety meeting was held, a big tool shed ramp was built for the bathroom, we met with the Open Space Foundation, and all mowers are serviced and running.

Open Space Ecologist – Carter Dell: Open Space Ecologist Dell stated:

Natural Resources:

- Weekly volunteer seed harvests at Headwaters, Corron, Gray Willows.
- Volunteer seed harvest with large group from Pack 165 at Gray Willows.
 - Collected four species: common milkweed, wild bergamot, cream gentian, roundheaded buschclover.
- Attended Kane County Forest Preserve's weekly governmental seed team.
 - Also joined their plant technician Monika Castle at Big Rock campground to harvest foxglove beardtongue as a special event.
- Storm cleanup from downed trees with chainsaws at Gray Willows and other locations.
- Extensive spraying of wild chervil at Gray Willows.
 - Utilized the new Enduraplas pump and a Transline mix to hit a large quantity of chervil efficiently.
- Updated overall map and total acreage.
- Coordinated with Emily Varsho and girl scouts for tree planting project in the children's prairie at Gray Willows.

- Fixed pull-wagon tires and small tanker valve to provide a convenient water plan for the girl scouts.
- Aided in the planting location of 26 native trees/shrubs.

Professional Development

- Sarah completed all wildland fire certifications for future burn boss certificate. (\$130/\$190).
- Sarah and Nick are scheduled to join the Kane County Forest Preserve for their initial burn training field day along with their new staff (\$130 Field Day is required for future burn boss class).
 - Most likely offered to us due to our continued support in their program, such as their intergovernmental seed team involvement.

Miscellaneous

- Large amount of hours on cleaning and fixing the Open Space office.
 - Clean gutters.
 - Repaired gutters and replaced broken downspouts.
 - Repaired interior doors and changed doorknobs.
 - Interior reorganization.
 - Interior decorating.
 - Cleaned out dehumidifier, keeping basement at a low RH.
 - Reorganized tools and screws in boxes on workbench.
- Cleaning of truck 89 and other equipment in preparation for now rescheduled All Wheels Show.
- Attempted to fix computer power issues with Mark Rake.
- Tom caulked around garage vent to hopefully fix leaking.
- Equipment maintenance:
 - Fully cleaned out Enduraplas sprayer for storage.

Outreach Program Manager – Cheryl Smith: Outreach Program Manager Smith stated:

Monthly Newsletter: Went out on 10/1/24

Outreach

All Wheel Show: Rescheduled to October 13th (Rained out)

Met with Bryon at Poyner to go over last minute details and have mini photo/video session with the RC cars. Met with Tim Morgan to go over details, pick up staff shirts & deliver prototype trophy. Met with Tom and Carter at Poyner to go over AWS details. Met with Whimsy Farm at Poyner for children's area. Delivered t-shirts to staff.

Ordered/picked up, Touch a Truck yard signs. Picked-up sponsor banner. Wrote script for Campton Township and contacted sponsors for scripts for DJ – Put together a packet for DJ. Prepared table items for Natural Resources team. Picked up and prepared all raffle

items, raffle signage, and raffle ticket buckets. Created the signage for the event, raffle tickets, shirt sales, vendor and RC parking , stop for photo, registration, etc. Coordinated with DJ and the photographer. Created a map of the event, assigned numbers to vendors. Created a vendor guide to accompany a vendor map, and set up a team that will show where the vendors are, and how many chairs and tables are needed, and if they need a tent. Picked up coupons from the Village Squire for bags. Stuffed the bags with Sponsor items and dash plaques. Printed the program flyer for the event. There were 117 cars.

Social Media for AWS:

Scheduled engaging social media posts for sponsors/vendors/and invites to the event. Created t-shirt sales art for social media and the event. Joined car show groups in northern Illinois and southern Wisconsin to promote the event. Joined food truck groups on social media to promote and generate a list for future event invites. Joined vendor groups on social media to invite new vendors to entice non car show enthusiasts to the event.

Nature & Wildlife Detectives – 16 registrations 9/18

This month's topic was wildlife signs. We hiked from the barn to the campground and walked Tucker Run Creek as it is dried up below the bridge. We found a coyote skeleton, bones from a frog, tracks from a raccoon, Virginia opossum, white-tailed deer and a squirrel. Once our sleuthing in the creek bed was over, we hiked back by finishing the prairie/savanna path along the south side of the park ending at the barn for parent pick-up.

View the night sky Event @ Gray Willows – 29 registrations 9/20

Fox Valley Astronomical Society brought telescopes. It was another great turnout. The community loves these events. We were shopped by an educator at St. Charles Park District. Our department is drawing attention as they see our success. I recognized her and we spoke about working together. The evening was perfect. We saw the international space station go by, we looked at galaxies, Saturn, Venus, and the moon. Fox Valley Astronomical Society is made up of mostly retired men with a plethora of knowledge about the world above us. They draw you in with their excitement and knowledge. They are a pleasure to have at our programs.

Prepare Tool Shed for Lochmann Wedding 9/20

We met with the family about the wedding. There was confusion with so many contacts on this reservation. All went smoothly in the end but many phone calls on misinformation from others.

AWS Reschedule 9/21

While communicating with John and Tom, I spent the day coordinating with all sponsors and vendors for the AWS to find a mutually beneficial date for reschedule. We created and sent out an eblast and social blasts to announce the reschedule. We redesigned the flyer

and immediately got it out to everyone possible. I started calling/messaging food trucks to replace the ones that could not make the new date.

Reorganizing the AWS 9/23 & 9/24 for the new date: I created a new flyer on 9/21 and replaced food trucks and vendors that could not attend the October 13th date. All yard signs and kiosk flyers were updated with the new date for the event. Banners were taken down and date stickers ordered from banner up. We touched base with RC and girls softball league to coordinate with the softball league schedule at Poyner.

Replace all Flyers 9/25 – 9/27 We went out in the public with the new date flyer for the AWS.

Lochmann Wedding Cleanup 9/23 Kaitlyn and I cleaned up around Corron Farm. There was quite a bit of litter leftover, beer cans and drink cups around the parking lot and lawn area. We swept the tool shed and scraped food off the floor. We reported a broken window in the hired man's house to ops/maintenance.

Lochmann Wedding Follow-Up 10/2 I spoke with the groom's mother, Cindy (wedding contact). They were very happy with the reservation. They had a beautiful wedding and reception. Many of the guests had never heard of historic Corron Farm and were thrilled with how beautiful the property is. She feels confident we will have more reservations coming for this property. The family was happy with the attention they received on their reservation, quick response to questions, thankful for the parking set-up, and very grateful to Dave and Rhonda for their help.

Wasco Nursery Fall Festival 10/5 Outreach Department tabled the event again this year. KARE brought birds of prey. We are a featured guest and help to draw more of the community out to this great event.

Site Reservations: We secured future dates for Sherry (scent training) at Corron Farm and event – invoiced for both. Corresponded with Cub Scout group for reservations of Gray Willows barn and grounds. I am working with photographers on reserving Corron and Gray Willows Farms, and with Eric for Cyclocross at Anderson Park in November.

Upcoming:

Nature & Wildlife Detectives 10/16 – All About fungus/Illinois mushrooms.

Special Halloween Edition 10/30 3:30 p.m. – 6:00 p.m. D303 has early release. Dress up, learn all about myths surrounding wild life, and Halloween marketing, and why these animals are important to protect. Costume contest, treat scavenger hunt, fun games and activities. (Resident \$20.00; non resident \$25.00 per detective).

All Wheel Show: 10/13 Working on final details. Replaced dates on banners, replaced vendors that could not make the rescheduled date, reworking the layout/map with new vendors and sponsors, etc.

Fall/Winter Critter Camps: (Resident \$175; non resident \$185) Fall November 25th – 27th
Winter December 23, 26, 27, 30. January 2 & 3.

Planning Commission Report – Jesse Varsho, Chairman: Chairman Varsho stated nothing to report.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- As a result of the hard work of many people within the community, the Pulte Homes Charles Farm Development was removed from further consideration by the St. Charles Planning Commission, the City Council, and the Mayor of St. Charles. However we do expect that Pulte Homes will re-engage the City of St. Charles with a revised plan at some point in the future. This initial effort has energized the community to be ready for any other proposals in the future.
- I have had several conversations with the IDNR's Chief Accountability Officer, Patrick Davis, regarding the status of the Township's Land and Water Conservation grants. Based on those conversations and subsequent actions, I have some good news.
 - Last Thursday, we received a check in the amount of \$750,000.00 for the Goldenstein Farm West acquisition. It took a little longer than we expected but, we have the funds in hand.
 - I was informed that the Township will be awarded the Land and Water Conservation grant for the Goldenstein Farm West acquisition. The IDNR Grant Administrator told me she did put the grant in for \$915,000.00. The official announcement from the IDNR will occur this Friday.
- They are currently reviewing our OSLAD Grant submittal for Anderson Park. It is now in a team review for scoring. They will then rank the submittals, then make their recommendations. The process will take a few months as they are understaffed and have received several hundred grant applications.
- I had several conversations with Michelle Kelly of Uplands Design, she will be sending us a proposal for resubmitting the OSLAD Grant for the Whitney Farmstead and School House. In addition, she will submit a proposal for an LWCF Grant for a smaller piece of property that is adjacent to one of our open space properties. We will be discussing this in Executive Session tonight.
- Finally, I want to thank our staff, volunteers, sponsors, and vendors for making the All Wheels Show a success. It took a major team to make it work. A Big shout out to Tim Morgan for making some great awards.

5. Approval of Minutes:

a. Board Meeting August 13, 2024: J. Varsho moved the Board approve the minutes of the meeting of August 13, 2024 amending the spelling of “Novo to Nova” in the third paragraph from the bottom of page 8. M. Metzger seconded the motion. In a voice vote

Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

b. Special Meeting September 3, 2024: J. Varsho moved the Board approve the minutes of the Special meeting of September 3, 2024. M. Metzger seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

c. Hearing September 5, 2024: M. Metzger moved the Board approve the minutes of the Public Hearing of September 5, 2024. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

d. Board Meeting September 10, 2024: J. Varsho moved the Board table the minutes of the meeting of September 10, 2024. M. Metzger seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

6. Citizens' Comments: None.

7. Old Business – Presentation and Discussion for Action: None.

8. New Business – Presentation and Discussion for Action:

a. Meeting of Decennial Committee – Campton Township Highway District: Highway Commissioner Gallucci stated the organizational meeting was June 1, 2023. The second meeting is tonight October 15, 2024. Committee members in attendance are: Highway Commissioner Gallucci; Supervisor Kubar; Trustees Murphy, Metzger, and Varsho; and resident Johansen. The third meeting will be November 12, 2024. Submitted by Sam Gallucci, Chairman, Decennial Efficiency Committee of Campton Township Highway District.

b. Meeting of Decennial Committee – Campton Township: Supervisor Kubar stated we will have a Special Board Meeting on Tuesday October 22, 2024 at 7:00 p.m. for further discussion on items from the regular Board meeting including the Campton Township Decennial Committee; the Wetlands Mitigation Proposal for Goldenstein East and West Farms by V3 Companies and Mitigation Investment Holdings; and to review the Board meeting minutes of September 10, 2024.

c. Review and Act Upon Game Management Plans for Open Areas (deer): J. Varsho moved the Board table this agenda item. M. Metzger seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

d. Review and Act Upon Purchasing a Trailer for Natural Resources: M. Metzger moved the Board remove this item from the Agenda. J. Varsho seconded the motion. In a voice vote Supervisor Kubar and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

e. Discussion by Carter Dell Regarding Kane County Forest Preserve Referendum: Open Space Ecologist Dell stated reasons the Forest Preserve Referendum should be passed include a cost of \$3.00 a month the first year, and \$10.00 for each \$100K of home value after that. And, see the Open space land acquisition it will enable.

f. Review and Act Upon Approval of Line-Item Amendments for Fiscal Year 2023 – 2024 Budget: J. Varsho moved the Board approve the line item Amendments for the fiscal year 2023-2024 budget contingent on resolution of line item 5560. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

9. Claims and Demands Authorized for Payment:

a. Town Fund \$67,713.39: M. Metzger moved the Board approve the claims and demands on the Town Fund in the amount of \$67,713.39. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

b. Road & Bridge Fund \$30,018.41: M. Metzger moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$30,018.41. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$40,889.73: M. Metzger moved the Board approve the claims and demands on the Open Space Fund in the amount of \$40,889.73. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

10. Executive Session – Review Executive Session Minutes of August 13, 2024; Land

Acquisition; Personnel Issues; Legal Issues: J. Varsho moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of August 13, 2024; land acquisition; personnel issues, and legal issues. M. Metzger seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed and Executive Session began at 7:55 p.m.

11. New Business Continued: Supervisor Kuper reconvened the public session at 8:30 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of August 13, 2024: J. Varsho moved the Board approve the Executive Session minutes of August 13 2024. M. Metzger seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, and Metzger voted aye. Trustee Murphy was absent. The motion passed.

12. Adjournment: J. Varsho moved the Board adjourn the meeting. M. Metzger seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, and Metzger

voted aye. Trustee Murphy was absent. The motion passed and the meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Richard Johansen

Clerk