

1. 2. 3. The October 9, 2018 Board meeting was called to order by Supervisor Kubar at 7:30 p.m. at the Campton Community Center. The Pledge of Allegiance was recited. Deputy Clerk Barbara Wojnicki called the roll with Supervisor Kubar and Trustees, Galloway, Miller and Stutesman present. Trustee Murphy was absent.

4. New Business – Presentation and discussion for Action:

a. Eagle Scout Jonathan Miller, Troop 13, presented his final Deer Exclusion on Oak Tree's Eagle Scout project. The exclusion and control areas have been established as designed. There were multiple locations that were constructed over 3 different work days. This project was a success in that the project was constructed as designed with great help from fellow Scouts, Troop Leaders, assistance from Township Staff and My Dad. The completed project will be used for a research study by Wheaton College that will benefit the environment, Township and community. Supervisor Kubar stated, "Jonathan, on behalf of the Township Board, Thank You for this project and we look forward to reviewing the data". Supervisor Kubar signed off on Jonathan's project.

b. Eagle Scout Colin Krukiewicz, Troop 13, presented his final Brown Road Meadow Community Garden project. Colin stated, "We created 16 raised garden beds to allow more accessibility to the gardens for citizens who may have restrictions in mobility to have the opportunity to participate in the same activities as every other member of the community". Total cost of the project was \$1,950.00; \$1,899 was raised by family and friends, Campton Township donated a truckload of dirt and Home Depot donated 10 pallets of dirt. This project took 213.75 Total Work Hours. Trustee Galloway asked, "Is it difficult to keep moisture in the boxes"? Colin replied, "The soil is light and airy and retains the moisture". Supervisor Kubar said, "Great Job" and signed off on Colin's project.

c. Eagle Scout Luke Fletcher, Troop 13, presented his Prairie Seed Drying Racks Eagle Scout project. Luke stated, "I plan to construct 6 large (4'x8') drying racks, 10 small (2'x3') drying racks, and a shelf unit for small racks. I will also be leading a seed harvest and seed processing. The seed harvest will require 40 man hours of collection and the seed process will require 20 man hours of processing. I will work with the Township staff members to determine species and methods. This project is important because the township needs these seeds to restore certain areas. I plan to raise the funds for this project and it will be completed by February 15, 2019." Supervisor Kubar stated, "Great Idea"! Trustee Miller made the motion to accept the proposal. Trustee Stutesman seconded the motion. In a roll call, Supervisor Kubar and Trustees Galloway, Miller and Stutesman voted aye. The motion passed.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated, "Brush pickup is very heavy this year. Pickup North of Route 64 is finished, but due to heavy rains, pickup South of Route 64 will be finished on Friday, October 19, 2018." Road District removed excess soil concerning drainage on Echo Valley Lane, Whitney Road, Trotter Road and Homeward Glen Drive. Dura Patching was completed on Woodcrest Drive, McGonagle Ct., Pouley Road, Echo Valley Lane, Campton Hills Road and Beith Road. Replaced cross culvert on Town Hall Road, Trotter Lane, Whitney Road and Fair Oaks Drive. Repaired sink hole at the intersection of William Cullen Bryant and Fox Mill Blvd. Cut and chipped up trees due to storm damage throughout Campton Township and the Village of Campton Hills. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills. Road District contracted with the Village of Lily Lake to complete the following work: contract with

Bowman Tree Service to cut up and chip 6 trees on Hanson Road and Foxmoor Drive; fix storm damage on Cochise Drive and do Dura Patching on Trail Ridge Drive. The Road District contracted with the Village of Campton Hills to remove trees that blocked various roads; mowing was done on various roads; removal of excess soil concerning drainage issues on Brierwood Lane and Ickenham Lane. Trustee Miller asked if we have many signs missing by vandalism? Commissioner Gallucci replied, "The sign at Harley road was stolen several times, but the Road District has secured the sign so that it cannot be stolen again. Also, signs do get damaged by cars occasionally hitting them."

Assessor – Alan D. Rottmann – No Report

Solid Waste District – Steven Cartwright, President – President Cartwright stated that Jennifer Jarland, Recycling Program Coordinator, says there is a change in the recycling law and Kane County now needs 4 sites for recycling and currently Kane County only has 2 sites. Kane County would like Campton Township to host a recycling event, which would be held on November 9, 2018 from 8:00 a.m. to 12:00 p.m. at Anderson Park. The trailer would be dropped off Friday afternoon and clean up would be the following Saturday afternoon. Trustee Stutesman asked to check with the Village of Campton Hills Police Department to see if we can schedule a sworn officer during the recycling event. Supervisor Kupa stated that Anderson Park was an ideal site for this event.

Financial Report – Finance Director Louise McKay: Finance director McKay's report stated:

- The last significant tax distribution from Kane County was deposited on September 11th and is reflected in the financial reports. Kane County tax distributions on October 3rd were: Road \$184K, Town \$99K and Open Space Bond Debt \$637K. The final tax payment distributed at the end of October should deposit approximately \$38K to Road District, \$14K to Town Fund and \$92K to Open Space Bond Debt if all tax monies were collected by the County.
- PMA investment revenue in the Statement of Revenue and Expenditures is stated net of the amortization of premiums and discount. In September, cash proceeds from investment coupon interest deposited in the various PMA Money Market accounts included the Maintenance account \$4,710.00; 2002A account \$1,240.11; and in 2005A account \$4,710.32. In addition, there were maturities in the PMA investment accounts. A Certificate of Deposit matured in the 2002A (\$120,000) and in the 2005A (\$115,000). PMA is researching three to five-year investments with yields approximately 3% or greater to replace these maturities.
- Town Fund Administration, Assessor, Parks, and Capital Improvement total department expenditures are within budget for the current month of September and for the year to date. All over budget line items have offsetting under budget line items.
- The Road District has a timing difference in the Road Equipment line item creating a current period unfavorable budget variance but the year to date is within budget. All over budget line items have offsetting under budget line items.
- Open Space would be slightly over budget for the month of September. The Capital improvement budget had zero expenditures. Year to date budget has a favorable budget variance of approximately \$20,000.

Corron Farm Preservation Society Update – Laurel Garza, President: Preservation Society President Garza stated that September has been a very busy month with the presentation of "Dairies to Prairies" on September 15th and Prairie Fest on September 22nd. At Prairie Fest, President Garza stated that over 200 people toured the Main Corron Family house. The Laura Ingalls Wilder signs have been installed at Corron Farm. President Garza spent the weekend at Scarecrow Festival in St. Charles and raised awareness of the Corron Farm Preservation Society. On November 11th from 11:30 a.m. to 4:30 p.m., the Society is hosting a Meat Raffle & Chili Cook-Off Fundraiser. It will be held at The Lodge at 41W379 Route 64, Wasco, IL. It will cost \$5.00 to participate and The Lodge is donating a Potato Bar. She also stated that the Preservation Society is very close to their \$7,000 mark to be eligible for a matching grant fund. The Society is within \$1,000. Supervisor Kupa stated we should make double the amount of chili because the chili ran out early in the day last time. He also stated the Meat Raffle & Chili Cook Off is a good time and worthwhile cause and every entry was excellent!

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated: There were more than 500 people that attended Prairie Fest and the visiting public stayed at least 3 – 3 ½ hours enjoying the event. At the "Dairies to Prairies" event, Maintenance hung lights and did asphalt repair to the ramp. He also stated we are waiting for Tom Huddleston to complete 2

projects: One in the Bowgren Subdivision and the other in the south farm field of Poynor Park. He has received 3 quotes for the removal of the Anderson Park tennis court. Also, a sign saying "NO MOTORIZED VEHICLES ALLOWED" has been installed at Headwaters and Maintenance is finished with fall fertilizing.

- **At Anderson Park** mowing and weed whacking was done and trees were pruned.
- **At Burlington Park** mowing and weed whacking was done.
- **At the Community Center** mowing and weed whacking was done and the fence gate repaired.
- **At Corron Farm** mowing and weed whacking was done and the trails were mowed. Maintenance did Prairie Fest set up and tear down. New mulch was spread around the trees.
- **At Gray Willows** mowing and weed whacking was done. V-3 has spread turf seed on the wetland. Maintenance set up for the "Dairies to Prairies" movie evening. Turf holes were all filled and the entrance was re-graded. All trails were mowed.
- **At Headwaters Conservation Area** mowing and weed whacking was done and trails were mowed. Maintenance trimmed the trees along the trails. The handrail and bench on the Observation Deck was repaired. A **NO VEHICLE** sign was installed on the boundary line for gator cart traffic by neighbors.
- **At Harley Woods/Torchy Property** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done.
- **At Poynor Park** mowing and weed whacking was done and trails were mowed. Maintenance applied turf builder to turf and weed and feed was applied to turf.
- **At Town hall** mowing and weed whacking was done.
- **In General:** Tom Serewicz met with Steve Cartwright about recycling can lids and electronic recycling day. A heating contractor was called for a quote at the Gray Willows main house. Huddleston called regarding the Bowgren and Poynor drain tile work. Tom met with Joe Garbarski about baseball/softball field use. All the Anderson Park quotes for the tennis court were turned in to the office. All fire extinguishers have been re-tagged. Maintenance mowed Lily Lake Park. Two Boy Scout groups camped at the Gray Willows Campground. A Safety meeting was held with all maintenance employees.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing**
 1. Cameras are being used at Gray Willows to study wildlife.
 2. We assisted operations staff as needed.
 3. Birding volunteers continue monitoring
 4. We continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant.
 5. Wheaton students continue research projects, including stream quality monitoring at Gray Willows and the Oak Regeneration study.
 6. V3 continues work on the Gray Willows and Headwaters wetland restoration. A cover crop is planted at Gray Willows and a final round of herbiciding is in progress.
 7. We finished Ragweed mowing for the season.
 8. We began early fall weed control
 9. A large portion of time was spent harvesting native seed.
 10. We assisted with Prairie Fest.
 11. We assisted with Dairies to Prairies film screening.
 12. We participated in Scarecrow Fest.
 13. There are preparations for winter planting.
 14. We installed interpretive signs at Corron Farm.
 15. We harvested and are selling pumpkins as a fundraiser.
- **Trainings/meetings:**
 1. Attended Ferson Creek PTO meeting to discuss Adopt-A-Park for Gray Willows.
 2. Attended Plan Commission meeting.
 3. Met with Cindy Rendl of the McHenry County Conservation District to discuss GIS mapping, primarily expanding into digital data collection in the field.
 4. We are assisting with Kane County Forest Preserve seed harvests.
 5. Aided Jack and Anna filming at Gray Willows.

6. Met with Ben Haberthur and the Forest Preserve Natural Resources team to discuss various restoration topics.

• **Volunteer Service**

	<u>Hours</u>	<u>IRS Value</u>	<u>Staff Value</u>
Total Volunteer Hours	138	\$3,331.32	\$1,380.00
Volunteer Steward Hours	60	\$1,448.40	\$ 600.00

1. Volunteer seed collection every Thursday from 10:00 a.m. – 12:00 p.m.
2. Multiple workdays are scheduled.
3. Completed Community Garden Eagle Project.
4. Multiple group workdays, including Troop 13 seed harvest and 4-H seed harvest. Big thanks to Troop 13 for helping with Prairie Fest and Dairies to Prairies.

• **Upcoming**

1. Beginning work on proposed Seed Drying Rack Eagle Project.
2. Early Fall weed control (RCG, Cattails/Phragmites, Crown Vetch, Birds Foot Trefoil.
3. Continued seed collection/processing.
4. Preparation for winter seeding at Corron, Headwaters, and Gray Willows.
5. Preparation for prescribed burn season.
6. Multiple Wheaton College field trips are scheduled.

Website Improvement Reports – Trustee Thomas Stutesman: Trustee Stutesman talked about a static website. When opening Campton Township's Parks and Open Space page, there would be a link to Facebook. Also currently, the public can make a FOIA request through the Township's Facebook page.

Planning Commission Report – Maureen Zwier, Chairwoman: Absent: Plan Commissioner, Kim Haag reported:

- The Plan Commission met last Wednesday, October 3, 2018 with Erica Ruggiero, Landmarks Illinois. Erica discussed placement of the historic Whitney Schoolhouse at the Gray Willows location. The State Historic Preservation would like the Schoolhouse located near and facing Corron Road. Erica will be taking the plans back to the State Historic Preservation Society. Commissioner Haag also stated, when moving the Whitney Schoolhouse, it will have to pass through 7 crossings.

SUPERVISOR'S REPORT – John Kupa: Supervisor Kupa stated:

- The 12th Annual Campton Township Prairie Fest was held on Saturday, September 22nd, 2018, at Corron Farm. This year we had over 500 people attend Prairie Fest, which did not include vendors and volunteers. We had over 31 vendors and exhibitors at this year's event. What made this such a success was the hard work of the Prairie Fest Committee, the Campton Township staff, Corron Farm Preservation Society and the many, many volunteers. This year the Prairie Fest committee started planning for this event early in the year. Their hard work paid off! We have received several emails from the public (and pictures) expressing the fun they had at the event.
- I met with the Controller of V3 Companies to discuss the current finances of the Gray Willows Wetland Mitigation Bank. We sold some fractional credits over the last month. We received checks in the amount of \$19,320, which represented 16,100 in fractional credits, and \$3,220 for the Long Term maintenance account.
- I will be meeting with the President, Vice President and Director of Construction of the V3 Companies to discuss future marketing efforts for the wetlands bank. This meeting is scheduled for Friday, October 12th.
- We completed the purchase agreement for the Whitney School House. We are awaiting ComEd's moving/electrical line survey before we can move the School House.
- Maureen Zwier submitted her Letter of Resignation from the Township Planning Commission today. Maureen has some personal commitments she has to focus on at this time. I would like to thank her, on behalf of the Township, on the excellent work she did as the Chairwoman.

- We received proposed amendments to the Kane County Zoning Ordinance. The amendments clarify Solar uses and provides for Solar Utilities in Farming and airport districts.

6. Approval of Minutes:

a. *Board Meeting of September 11, 2018:* Trustee Joe Miller made a motion to correct the minutes from September 11, 2018 Citizens' Comments. Trustee Stutesman seconded the Amendment. The Amendment was to correct the spelling of Jody Wallnik's name to Jodie Wollnik. Supervisor Kubar asked for a motion to approve the minutes as amended. Trustee Stutesman made the motion and it was seconded by Trustee Galloway. In a voice vote Supervisor Kubar, Trustees Stutesman, Galloway and Miller voted "aye". Trustee Murphy was absent. The motion passed.

7. Citizens' Comments: None

8. Old Business – Presentation and Discussion for Action:

a. *Review and Act Upon Tom Wyse, of CDBL baseball board (with D301), presenting having a long-term lease to use the fields, or assist in building an additional field, at Poynor Park:* President of CDBL, Matt Ruckoldt spoke about the growing need for more baseball fields. CDBL's main complex is in Plato Center, but the interest in baseball has grown to over 600 students (all in the Burlington Central School District). Mr. Ruckoldt said this is a Non-Profit Organization and they would have an auction as a fundraiser. There are 27 Board Members and they would improve fields, add fencing, a storage shed and groom the new fields at Poynor Park. He also asked for a longer lease.

Supervisor Kubar said there is a Committee that includes Tom Serewicz and Joe Garbarski, that is currently evaluating all our ball fields. This Committee will be sending out a questionnaire this week and the Campton Township Board would like to see the result of the questionnaire. Supervisor Kubar also stated that traditionally the ball fields are leased for 4 years. The current lease on Poynor 1, 2, & 3 expires in 2 years. There is space at Poynor for 2 additional fields and space for 1 more field at Anderson Park. Mr. Ruckoldt expressed concern due to the extra students from the Stonecrest Subdivision, once it is built out. Trustee Stutesman made the motion to remove 8a. from the Agenda. Trustee Galloway seconded the motion. In a voice vote Supervisor Kubar and Trustees, Stutesman, Galloway and Miller voted "aye". Trustee Murphy was absent. The motion passed.

b. *Review and Act Upon Update from Fox Valley Wildlife regarding use of Motz property:* Trustee Miller made a motion to remove this item from the Agenda. Trustee Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees, Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

9. New Business Continued – Presentation and Discussion for Action:

d. *Review and Act Upon Approval of Executive Session minutes of September 11, 2018:* Trustee Miller moved this item to Executive Session.

e. *Review and Act Upon Troop 13 using Community Center as a meeting location:* A presentation was made by Chet Smith and Ed Krukiewicz regarding the use of the Campton Township Community Center basement by Boy Scout Troop 13. Chet Smith stated our intentions would be to make repairs and improvements to the leased area with township approval and at our expense. We would carry our own property and liability insurance. We would assume all standard maintenance and be responsible for all housekeeping within the space. Our ideal scenario for lease terms would begin with a trial period of one year for both the township and troop to determine if this could work out to a longer, multi-year agreement. Supervisor Kubar stated that a Mold Survey needs to be done before a final vote can be taken because we want a safe environment for Troop 13. He also stated mitigation is not expensive and that the Boy Scouts would clean and restore the basement. "We appreciate the help of Troop 13. Supervisor Kubar instructed Tom Serewicz to get a professional organization to test for mold in the basement.

f. *Review and act upon Anderson Park Drainage/Tennis Court Removal Quotes:* Tom Serewicz recommended we hire Thompson for the removal of the Anderson Tennis Court as they have been quoting removal for the last 3 years. The total cost would be \$24,190.00.

Trustee Stutesman made the motion to move ahead with Thompson. Trustee Miller seconded the motion. In a roll call vote, Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

10. Claims and Demands Authorized for payment:

a. Town Fund \$3,756.11: Trustee Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$3,756.11. Trustee Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

b. Road & Bridge Fund \$136,408.78: Trustee Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$136,408.78. Trustee Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

c. Capital Improvement Fund \$-0-

d. Open Space Fund \$15,896.38: Trustee Stutesman moved the board approve the claims and demands on the Open Space Fund in the amount of \$15,896.38. Trustee Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

11. Executive Session – Review Executive Session Minutes from September 11, 2018:

Trustee Miller moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of September 11, 2018. Trustee Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed and Executive Session began at 8:20 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 8:25 p.m.

aa. Review and Act Upon Land Acquisition: Trustee Miller made the motion to remove this item from the Agenda. Trustee Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

9d. Review and Act Upon Whether to Approve Executive Session Minutes of September 11, 2018: In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed.

13. Adjournment: Trustee Miller moved the Board adjourn the meeting. Trustee Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway and Miller voted aye. Trustee Murphy was absent. The motion passed and the meeting adjourned at 8:40 p.m.

Respectfully Submitted,

*Barbara Wojnicki
Deputy Clerk
Reviewed by
Richard Johansen
Clerk*