

1. 2. 3. The September 10, 2019 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy present. Trustee Miller was absent.

4. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Allowing Joe Miller to Attend Meeting via Phone: E. Murphy moved the Board approve Trustee Miller attending this meeting by telephone. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, and Murphy voted aye. Trustee Miller was absent. The motion passed. Phone was dialed, Trustee Miller said present.

b. Review and Act Upon Stephen Carlson, Troop 13 Eagle Scout Presentation: Eagle Scout candidate Carlson stated his project is to restore the patio at Gray Willows Farm. Goals will be to rearrange the stones where necessary to improve the shape of the patio; power wash the stones; prepare the area for planting; clean up the area to create a place for an event such as a wedding, homecoming, a prom, or other community event; place a bench on the patio for people to observe the beautiful surroundings; and fix the wishing well that is near the patio by repairing the roof, and clearing the plants that are growing around it. The timeline proposes completion by mid-November with Scout Stephen Carlson fundraising for this project by asking family and friends for donations. The budget is \$500.00, including \$250.00 for materials, and \$250.00 for miscellaneous things. T. Stutesman moved the Board approve the Eagle Scout project of Stephen Carlson. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed. Supervisor Kuper signed the approval and expressed the thanks of the Board.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated brush pick-up north of Route 64 will begin Monday October 7th; south of Route 64 will begin Monday October 14th; and in Plato Township it starts Monday October 21st. Dura Patching was completed on Campton Hills Road (by Roberts Road); Circle, Long Shadow, Deer Run, Hemlock, Dillonfield, and Bowgren Drives; Splitrail, Hoeweed, and Kim Lanes; Westview, Retreat, Ancient Oaks, and McGonagle Courts; and Oak Openings and Hunter Hills subdivisions. The 2019 road resurfacing with a 2 ¼" overlay of asphalt was completed on Far View, Pleasant View, Echo Valley, Prairie View, and Forest Lanes; and Sylvan Drive for the Village of Campton Hills. Asphalt repair was done on Hunter, Lasso, and Ralph Waldo Emerson Lanes; Sylvan and Circle Drives; Anderson Road; Hawk Circle; and Dorsey Court. Excess soil was removed to improve drainage on Brookside West and Saddlebrook Drives, and Northern Dancer Lane, and Westview Court. Cross culvert paving was completed on Brookside West, Long Shadow, and Black Willow Drives; and Red Barn Lane. The Campton Township Highway District contracted with the Village of Lily Lake to remove a group of trees on Foxmoor Road. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; roadways were assessed for drainage problems and potholes; all potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance

on Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated 35 appeals were filed with the County, including 9 commercial. The 2019 assessments have been filed with Kane County.

Solid Waste District – Steven Cartwright, President: Solid Waste President Cartwright stated Waste Management is proposing a .23 per house, per month, increase in rates based on the fuel tax increase. The District is appealing this rate increase. He submitted a Comparative Statement of Operations covering the years 2014 through 2019 showing Revenue, Expenses, and Surplus (Deficit) Revenue/Expense. Our RFP (request for proposals) on the new contract was sent to the consultant two weeks ago. When we get it back it will go to the District's lawyer. 2014 was the year the Solid Waste Board negotiated the 2015 – 2020 Waste Management contract. 2019 will be the year the Solid Waste Board negotiates the 2020 – 2025 Solid Waste contract. The District has a question for the Board. If we need more carts for services caused by a natural disaster, what is the expectation of this Board for the payment for the clean-up. Trustee Miller stated by phone for the Township to ask our insurance company if they have an actuarial study of the probabilities of a natural disaster, and who, and how, do we pay for the disaster clean-up.

Financial Report – Louise McKay, Finance Director: Finance Director McKay's report stated:

- PMA investment revenue stated in the Statement of Revenue and Expenditures is net of the amortization of premium. The actual cash proceeds reflected in the Investment Report from coupon interest are: \$15,654.16 in the Maintenance Money Market and \$2,000.00 in the 2002A Series Money Market. In August there were no other significant interest receipts. In addition, on August 29, 2019 the remaining \$200,000 budgeted for operations was transferred from the PMA perpetual maintenance fund to the BMO Open Space money market account.
- On August 16, 2019 the purchase of 40W011 Old Burlington Road closed and the wire of \$201,036.50 was sent a couple of days prior to the closing. The purchase is recorded through the Town's Capital Improvements Fund 6. There are still a few items to transfer from Town Fund Admin relating to the property purchase such as the appraisal, survey and related legal expenses from Fund 1 to Fund 6. There is currently a due to Fund 6 from Fund 8 for the transfer of Burlington Park to Gray Willows in the Open Space program. The transfer of Burlington Park to Gray Willows will be recorded after the approval of this Board meeting's agenda item.
- The Annual Treasurer's Report for the fiscal year ending March 31, 2019 was prepared and included in Board packets. This is the final report for the year end that needs to be filed with the Kane County Clerk.
- In the month of August there are five Thursdays which caused two four-week billings of the portable restrooms to occur in one month. In addition, there are five Fridays and the alignment with the bi-weekly payroll schedule caused three payrolls to occur in the month instead of two. Town Fund is within budget when the related acquisition expenses for the Whitney School Park are transferred to Capital Improvements next month. The Road District is within budget if the additional equipment purchased is offset by the refund in Miscellaneous Income. Open Space is within budget except for the Corron Farm dairy restoration budget is over budget by \$22,000 without an underbudget offset. Capital Improvements is over budget with the unbudgeted purchase of the Whitney School Park property.

Corron Farm Preservation Society Update – Laurel Garza, President: absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, the parking lot was herbicided, granular weed and feed was applied to turf, storm damaged tree branches were cut and hauled away, and turf builder was applied to turf.
- **At Whitney Park** mowing and weed whacking was done, storm damaged branches were hauled away, fire extinguishers were added to the main house, and a dumpster was delivered for barn clean-up.
- **At the Community Center** mowing and weed whacking was done, and storm damaged branches were hauled away.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, bushes were pruned, turf builder was applied, and storm damaged tree branches were hauled away.

- **At Gray Willows** mowing and weed whacking was done, trails were mowed, and turf builder was applied.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, the trail was mowed, and granular weed and feed was applied to turf.
- **At the Harley Woods Torchy Property** mowing and weed whacking was done, and granular weed and feed was applied to turf.
- **At Brown Road Meadows** mowing and weed whacking was done, and turf builder was applied to turf.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, turf builder was applied, granular weed and feed was applied to turf, and the baseball warning track was rototilled.
- **At Town Hall** mowing and weed whacking was done, the fence was repaired, and granular weed and feed was applied to turf.
- **In general**, trucks 56 and 57 passed emission testing, truck 60's water pump was replaced under warrantee, staff assisted an Eagle Scout project at Gray Willows, trailer 59 was repaired, all 35 fire extinguishers passed inspection, and office staff was assisted.

Operations staff saw a massive cloud of Monarch Butterflies by the Goldenstein property.

Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
 1. Assisted Operations staff as needed.
 2. Continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant.
 3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
 4. Assisted with maintenance at Whitney Park.
 5. Significant amount of time spent targeting Reed Canary Grass, Sweet Clover, Giant Ragweed, Teasel, and Cattails across all sites.
 6. Hosting public seed harvests every Thursday from 10:00 am to 12:00 pm. In addition, hosting multiple group workdays to harvest seed.
 7. Led Homeschool hike at Corron Farm.
 8. Planted 12 flats of in-house grown plants.
 9. Kyle Schermerhorn completed the install of an Osprey nesting platform at Gray Willows as part of his Eagle Scout project.
 10. Preparing for Fall planting season.
 11. Began cutting in a new trail at Gray Willows.
 12. Installed new posts for Gray Willows grapes.
- **Trainings/Meetings:**
 1. Met with potential Eagle Scout candidates regarding projects.
 2. Attended Kane County Forest Preserve seed harvest.
 3. Met with Kane County Forest Preserve regarding coordinated National Public Lands Day event at Corron Farm. Will be a Toyota corporate workday on Friday, September 27th.
 4. Attended Mill Creek Watershed Steering Committee meeting.
 5. Met with the new Principal at Ferson Creek Elementary to discuss the adopt a park program.
- **Volunteer Service:**

| | Hours | IRS Value | Staff Value |
|--|-------|-----------|-------------|
| Total Volunteer Hours to Date | 321 | \$7748.94 | \$3210 |
| Volunteer Steward Hours to Date | 121 | \$2920.94 | \$1210 |

 1. Multiple group workdays scheduled.
 2. Multiple Eagle projects scheduled/in progress.
- **Upcoming:**
 1. Conclusion of early fall weed control.
 2. Continued native seed collection.
 3. Assisting with Whitney Schoolhouse project.

4. Further development of volunteer programs.
5. Fall tree and plug planting.
6. Preparations for Prairie Fest.
7. Establishment of new Gray Willows trails.
8. Finalizing the ICECF Grant at Corron Farm.

Website Improvements Report – Trustee Stutesman: Trustee Stutesman stated regarding the September 2019 article in Township Perspective about township websites, next month he will report on what we are doing compared to what they suggest.

Planning Commission Report – Jesse Varsho: Absent.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- The Township closed on the Whitney Farmstead – Gustafson property on Friday, August 16th, 2019. The closing went very smoothly with no problems or issues. We will be scheduling a work day in early October to clean-up the barn and workshop areas of the property. Art Gustafson will donate use of his excavator to remove larger pieces of lumber from the barn. The Township has placed a roll off container on site. Skyline Council of Illinois will help identify and inventory items important to the restoration of the Whitney House or has historical value.
- The Township received the construction permit from the Village of Campton Hills, Friday, September 6th, 2019 for the restoration of the Whitney Schoolhouse. We can now proceed with the exaction and construction of the new foundation of the school house. Drew Frasz and Neal Anderson will meet either this week or next to start the project.
- I spoke with Pat Pietz of Thorneapple Questers, with regards to their matching grant for the Whitney School House restoration. The Questers provided a grant for paint and other restoration supplies. They were concerned with the timeline of the restoration. I told them that the grant money will be spent before next fall. Their concern was that the time line would be extended for several years.
- We received the 2nd Quarter Reports from V3 regarding wetland credit sales and scheduled work at Gray Willows and Headwaters. The Summary Report includes the following:
 - **Headwaters:**
 1. July Credit sales:
 - a) 1.05 credits to CenterPoint Properties, \$94,500
 - b) 1.236 credits to Fermilab, \$108,768. Invoice has been submitted for payment.
 2. Credits available: 2.12
 3. 2019 work focused on weed control and monitoring. Next goal is to meet interim vegetation performance standards and release of 7.56 additional credits, likely in 2020.
 - **Gray Willows:**
 1. Installation of 150,000 plant plugs completed on July 3rd. End of planting BBQ on July 2nd.
 2. 7.86 credits released on July 26, 2019, as hydrology performance standards met.
 3. July credit sales.
 - a) 0.350 credits to Hartz Homes, \$28,000
 4. Credits available: 7.965
 5. Pending credit sales:
 - a) 1.58 credits, MI Homes, \$142,200
 6. Credit Inquiries, all quoted at \$90,000 per credit
 - a) Canadian National Railroad, 1.85 credits, \$166,500
 - b) Village of Romeoville, 0.93 credits, \$83,700
 - c) Terra Engineering for Cal-Sag Trail, 5.65 credits,

\$508,000

7. Remainder of 2019 work to include irrigation of plant plugs as needed, weed control, and monitoring. Next goal is to meet interim vegetation performance standards and release of 10.47 additional credits, likely in 2020.

6. Approval of Minutes:

a. Board Meeting August 13, 2019: T. Stutesman moved the Board approve the minutes of the meeting of August 13, 2019. S. Galloway seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller (by phone), voted aye. The motion passed.

7. Citizens Comments: Sheriff's Deputy Hoffman, badge 129, stated in the Windings there was one stolen vehicle and a few thefts from motor vehicles. Please lock your cars and don't leave your keys in the vehicle. Village of Campton Hills President, Mike Tyrrell, stated on Tuesday September 17th, at 7:00 p.m., the Village will host a Town Hall meeting at Wasco School. This will be a round table where we suspend Roberts Rules of Order to turn the meeting over to the public to participate. What's going to happen with marijuana? We will have the Village attorney there. Municipalities can opt out, or regulate. The State legislation is 600 pages about marijuana. The Village will take a position on it in October. Clerk Johansen stated he got an e-mail about "Avast" that said it was from Barb. I spoke with Barb and she did not send it. If any of you have this e-mail I suggest you delete it without opening it.

8. Old Business – Presentation and Discussion for Action:

a. Review and Act Upon Hiring Tech Support for Clerk's Computer: Clerk Johansen stated my printer frequently prints letter size documents on legal size paper so I have to cut off the bottom of the document. Mark Rake came to my house and was unable to fix it. The sound is not working. I have a recurring pop-up on my screen. I need anti-virus. I haven't had it since Mark Rake left. T. Stutesman stated check to see what anti-virus the other offices of the Township are using so what the Clerk gets is consistent with that. T. Stutesman moved the Board approve expenditure to Helping Hands for the Clerk's computer. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller (by phone), voted aye. The motion passed.

9. New Business continued – Presentation and Discussion for Action:

c. Review and Act Upon Approval of Resolution to Adopt Seventh Amendment to the Open Space Plan II: T. Stutesman stated the Township Board has recommended that Burlington Park be added to the Open Space Plan II for possible acquisition as the Seventh Amendment of the Open Space Plan II. The addition does not provide for expenditure in excess of that already provided by the original plan. T. Stutesman moved the Board approve the Resolution Adopting the Seventh Amendment to the Open Space Plan. J. Miller (by phone) seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The Resolution passed.

d. Review and Act Upon Transfer of Property Known as Burlington Park, Located at 40W686 Burlington Road, From Campton Township to the Campton Township Open Space Program, at its Original Cost: T. Stutesman moved the Township approve the transfer of Burlington Park, located at 40W686 Burlington Road, from Campton Township to the Campton Township Open Space Program, at its original cost. S. Galloway seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

e. Review and Act Upon Acceptance of Annual Treasurer's Report: S. Galloway moved the Board accept the Campton Township and Campton Township Road District Annual Treasurer's Report for the fiscal year ending March 31, 2019. J. Miller (by phone) seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$4,186.30: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$4,186.30. S. Galloway seconded the motion. In a roll call

vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

b. Road & Bridge Fund \$108,403.25: E. Murphy moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$108,403.25. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

c. Capital Improvement Fund \$11,026.00: T. Stutesman moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$11,026.00. J. Miller (by phone) seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

d. Open Space Fund \$11,996.85: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$11,996.85. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of August 13, 2019; Land

Acquisition: J. Kuper moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of August 13, 2019. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed and Executive Session began at 8:55 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 9:00 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of August 13, 2019: T. Stutesman moved the Board approve the Executive Session minutes of August 13, 2019. J. Miller (by phone) seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed.

Campton Hills Village President Tyrrell added to his Citizen's Comments by stating the Village is redoing it's zoning ordinance. They had adopted the Kane County zoning ordinance lock stock and barrel. They will now have Public Hearings on a new zoning Ordinance and the Village will adopt the new zoning Ordinance in early January.

13. Adjournment: T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller (by phone) voted aye. The motion passed and the meeting adjourned at 905 p.m.

Respectfully Submitted,

Richard Johansen

Clerk