

1. 2. 3. The September 11, 2018 Board meeting was called to order by Supervisor Kuper at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller present.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Final Presentation, Jonathan Miller, Troop 13, Deer Exclusion Areas: Scout Miller is absent. T. Stutesman moved to table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

5.Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated brush pick up will begin Monday October 1st north of Route 64, Monday October 8th south of Route 64, and Monday October 15th in the Campton Township portion of Plato Township. Excess soil was removed to aid drainage on Oak Ridge and Town Hall roads, Black Willow Drive, Bowgren Circle, and Split Rail Court. Dura Patching was completed on Campton Hills, Ridge, Splitrail, School, and Arbor Creek Roads; Sylvan, Ridge Line, Dillonfield, Hastings and Hidden Springs Drives; Kevin, Pioneer, Ridgeview, Audubon, and Woodcrest Courts; Mare, West Baert, Country View, and Citation Lanes; and Stirrup Avenue. Culverts were replaced on Palomino Drive and Town Hall Road. Trees were cut and Chipped up due to storm damage. Batteries were replaced in flashing warning lights on Beith and Denker Roads, Campton Hills Road at Anderson Road, Brown Road at Old LaFox Road, and Jens Jensen Lane for safety concerns. This is done bi-monthly. The Road District contracted with the Village of Campton Hills to trim weeds around street signs, and at intersections on McDonald Road and Phar Lap Drive. All road ditches were mowed in Campton Township and the Village of Campton Hills, all grates and storm drains were cleaned of debris throughout the Township and Village, all intersections were swept in the Township and Village, roadways were assessed for drainage problems and potholes, potholes were repaired with cold patch throughout the Township and Village, all stop signs in the township and Village were checked on a weekly basis and damaged or missing ones replaced, and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff. J. Kuper asked what liability does the Township have for replacing the culvert on McDonald Road? Answer was the Township has no liability for this.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are preparing for tax assessment appeal hearings. We had 40 hearings last year. This year there are only 24 hearings, 20 residential and 4 commercial. The first day of hearings will be in two weeks.

Solid Waste District – Steven Cartwright, President: Absent. J. Kupa stated Steve said they will start the bid process earlier this time. That will be about a year before the contract is up. They will get four or five companies to bid.

Financial Report – Finance Director Louise McKay: Finance Director McKay's report stated:

- PMA investment revenue stated in the Statement of Revenue and Expenditures is net of the amortization of premiums and discount. The actual cash proceeds reflected in the investment report from coupon interest are: \$15,654.16 in the Maintenance Money Market, and \$2,000.00 in the 2002A Series Money Market. In August there were no other significant interest receipts. During August, in the 2008A PMA account there was an investment purchase of JP Morgan Chase Bank that will mature June 30, 2025. We are currently looking for other investments with yields greater than 3% for anticipated maturities in September.
- The outstanding field fees for Poynor Park have been paid in full. A recap of Open Space donations since April include \$3,000.00 from the Open Space Foundation, \$1,837.59 for Brown Road Meadows Eagle Scout raised garden beds project, \$1,302.58 for the Eagle Scout deer exclusion project, \$296.00 from the Dog Days raffle, and \$200.00 from the Ferson Creek PTO for a tree.
- Town Fund and Capital Improvements expenditures in total are within budget for the month of August and for the year to date. Year to date the Town Fund departments are: Administration \$4,046.00 under budget, Assessor \$5,555.94 under budget, and Parks \$2,619.75 under budget. In Addition, General Assistance budget for the year is within budget. Capital Improvements is under budget since no expenditures have been made to date. All over budget line items have offsetting under budget line items. Over budget items for the month of August include Auditing Service in the various funds (Town, Road, and Open Space) because the final payment was budgeted for September. The timing difference is also applicable for Rental-Portable-Restrooms (Town, Parks, and Open Space) that invoice every four weeks. The double invoice month was budgeted for the month of September, not August. Office supplies for Town Administration were over budget for August due to the purchase of a new file cabinet and printer, although the line item is within budget year to date. In addition, Town Administration wages were over budget due to the three-pay period wage budget for the month of August was accidentally entered as September's wage budget which is a normal two pay period month. Next month, Town Administration wages will be under budget.
- Open Space Administration is slightly over its budget due to unanticipated legal service. The debt service budget variance is due to timing differences and it will be within budget for the year. Open Space maintenance has several timing differences between budget vs. actual. Currently, Open Space maintenance expenditures are expected to be within the total budget barring any major unanticipated repairs.
- Road & Bridge administration and maintenance is currently under budget for the month of August and for the year to date. The timing of some current period budgets does not coordinate with current period actual expenditures (i.e. black top and equipment). It is anticipated the budget in total will be balanced.

Corron Farm Preservation Society Update – Laurel Garza, President: Preservation Society President Garza stated this Saturday the Society is screening the film **Dairies to Prairies** at the Gray Willows barn at 7:00 p.m. Corron Farm is in the film. We will have pizza and popcorn. **Prairie Fest** will be at Corron Farm on September 22nd. And the Preservation Society **chilly competition and meet raffle** will be at the Lodge November 11th.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, trees were pruned, bees were sprayed at the playground, and the parking lot was regraded.
- **At Burlington Park** mowing and weed whacking was done and weeds were herbicided.
- **At the Community Center** mowing and weed whacking was done, and storm debris cleaned up.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, trees were pruned, and storm damaged trees were cut down and hauled away.
- **At Gray Willows** turf and trails were mowed and weeds whacked, a fallen oak tree was cut up and hauled away, grass seed was purchased, I met with V3 about grading, and met with a contractor to move the well at the main house. The quote is for \$35,000 to put a new well in to a depth of 300 feet.
- **At the Headwaters Conservation Area** turf and trails were mowed and weeds whacked, storm damaged trees were cut up and hauled away, bees at the playground were sprayed. Neighbors are

intruding on the property with gator carts. J. Kupar advised to put signs stating No Motor Vehicles – Foot Traffic Only.

- **At the Harley Woods: Torch Property** mowing and weed whacking was done.
- **At Brown Road Meadows Community Gardens** turf was mowed, weeds whacked, and plots were rototilled.
- **At Poynor Park** turf and trails were mowed and weeds whacked, bees at the playground were sprayed, the dog park gates were repaired, and the parking lot was regraded.
- **At Town Hall** turf was mowed and weeds whacked.
- **In General:** a wedding at the Headwaters was a success, V3 graded Gray Willows behind the open Space offices for a grass parking lot, we met with the Central District Baseball League (CDBL) at Poynor Park about baseball fields, staff assisted at Dog Days and with office staff, we spoke to Hultelson Engineers about Bowgren drain tiles, we are getting more quotes for a tennis court at Anderson Park, and we received a donation from Plato Township of 6’ by 6’ barriers that we have put in storage for future use.

Natural Resources Monthly Report – Josh Nelson, Restoration

Ecologist: Restoration Ecologist Nelson stated:

- **Projects Completed/Ongoing:**
 1. Cameras are being used at Poynor Park, Headwaters, and Harley Woods to study wildlife.
 2. We assisted Operations staff as needed.
 3. Birding volunteers continue monitoring.
 4. We continued work at Corron Farm in collaboration with the Preservation Society on the Clean Energy Community Foundation grant. Fund raising is coming along well. Multiple volunteer projects are scheduled.
 5. Wheaton students continue research projects, including stream quality monitoring at Gray Willows and the oak regeneration study across Harley Woods, Gray Willows, and Corron Farm.
 6. V3 continues work on the Gray Willows and Headwaters wetland restoration. Initial construction At Gray Willows is completed and a cover crop is being planted. Seeding will begin in winter.
 7. The majority of our time was spent herbiciding and mowing invasive weeds including cattails, phragmites, and giant ragweed across all sites.
 8. Brush clearing was done at Gray Willows.
 9. We carried out the Dog Days of Summer event. The weather put a damper on things but, even so, we had 200 plus in attendance.
 10. We began seed harvesting.
 11. We rescued plants from a green roof in St. Charles and then planted them around the chimney swift tower at Headwaters.
 12. We ran a promotional booth at Ferson Creek Elementary School’s drop off day.
- **Trainings/Meetings:**
 1. We had multiple meetings with V3 to discuss Gray Willows wetland mitigation.
 2. I attended a Planning Commission meeting.
 3. Josh Nelson and Tim Felinski attended Grassland Restoration Network annual conference.
 4. We began assisting with Kane County Forest Preserve seed harvests.
 5. I attended a Prairie Fest planning meeting.
- **Volunteer Service**

Hours	IRS Value	Staff Value
Total Volunteer Hours	138	\$3,331.32
Volunteer Steward Hours	60	\$1,448.40

 1. We are currently updating hours.
 2. Volunteer seed collection every Thursday from 10am – 12pm.
 3. Multiple workdays scheduled.
- **Upcoming:**
 1. I continue work on various Eagle Scout projects.
 2. We will do early fall weed control of reed canary grass, cattails, phragmites, crown vetch, and birds foot trefoil.
 3. We will continue seed collection and processing.
 4. We will prepare for winter seeding at Corron Farm, the Headwaters, and Gray Willows.
 5. We will assist with events as needed such as scout groups camping, rocket launches, Prairie Fest, Dairies to Prairies screening, etc.

6. We will prepare for the prescribed burn season.

Website Improvements Report – Trustee Stutesman: T. Stutesman stated nothing new.

Planning Commission Report – Maureen Zwier, Chairwoman: Absent.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- I spoke with William Garbarek, attorney for the Fox Valley Animal Hospital regarding the lease of five acres of Campton Township's Motz property. The Animal Hospital Board would like to make this option work and preserve the investment of the Calamos Family Foundation. Bill suggested the following:
 - All structures restored and constructed utilizing Calamos family funds will be placed on a 20-year depreciation schedule.
 - The Township grants an initial 20-year lease on the property.
 - If the Township breaks the lease prior to the 20-year end date, the Township will pay the depreciated value based on the schedule.
 - If the Fox Valley Animal Hospital breaks the lease, the Township is not responsible for the depreciated value of the structures.
- Erica Ruggiero of Skyline Partners and I met with Karen and Arthur Gustafson regarding the Whitney Schoolhouse. They Agreed to sell the Schoolhouse to Campton Township for \$1.00. A copy of the Purchase Agreement is in the Board packet for review and approval. The Gustafson's would like to have the Township remove the structure from their property by the end of November. Erica has had discussions with the firm that will move the schoolhouse. The firm believes it could be done within that time frame. We will have to excavate the foundation, and design and build the slab foundation first.
- I met with Monica Meyers, Executive Director of the Forest Preserve District of Kane County, and Ben Haberthur, Director of Restoration of the Forest Preserve District of Kane County. We discussed potential land acquisitions which will benefit both the Township and Kane County.
- I had discussions with V3 regarding the progress of the Township's Wetlands Mitigation Banks.
 - V3 is expecting release from the Army Corps of Engineers of 5.7 credits at Headwaters.
 - V3 has sold 0.6 credits to Kane County, 1.02 credits to a developer, and another 0.3 credits to a second developer.
 - V3 is placing monitor wells in the northern portion of Gray Willows in the next week, or two. Once they have achieved hydric soil conditions for a consistent 27 days, they will be allowed to apply for, and release, approximately two dozen credits for sale.

6. Approval of Minutes:

a. Board Meeting August 14, 2018: T. Stutesman moved the minutes of the Board meeting of August 14, 2018 be approved. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

7. Citizens' Comments: Kane County Board Representative Barbara Wojnicki stated Ken Anderson has moved over to the Forest Preserve as Director of land acquisition. Jody Wallnik has been promoted to be Executive Director of Kane County Division of Water Resources.

8. Old Business - Presentation and Discussion for Action:

a. Review and Act Upon Tom Wyse, of CDBL Baseball Board (with D301), Presenting Having a Long-Term Lease to Use the Fields, or Assist in Building an Additional Field at Poyner Park: T. Stutesman moved the Board table this agenda item. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Update from Fox Valley Wildlife Regarding Use of Motz Property: T. Stutesman moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

9. New Business Continued – Presentation and Discussion for Action:

b. Review and Act Upon Purchase of Native Seed for Gray Willows Farm, to Fulfill the Fox Valley Monarch Corridor Grant: Restoration Ecologist Nelson stated there are three quotes. Genesis Nursery is lowest and I recommend that vendor. J. Miller moved the Board approve the staff recommendation to purchase mixed seed from Genesis Nursery for Township open space in the amount of \$18,762.00. T. Stutesman seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Review and Act Upon the Resolution to Purchase the Whitney Schoolhouse from Karen J. Gustafson and Arthur L. Gustafson: T. Stutesman moved the Board approve Resolution 2018-001 Approving Purchase of Whitney School Building from Karen J. Gustafson and Arthur L. Gustafson for the purchase price of One Dollar (\$1.00). S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The Resolution passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$3,774.12: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$3,774.12. S. Galloway seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Road & Bridge Fund \$28,443.32: J. Kupa moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$28,443.32. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$-0-

d. Open Space Fund \$9,641.90: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$9,641.90. J. Kupa seconded the motion. In a roll call vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – Review Executive Session Minutes of August 14, 2018: J. Miller moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of August 14, 2018. T. Stutesman seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 8:32 p.m.

12. New Business Continued: Supervisor Kupa reconvened the regular session at 8:37 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of August 14, 2018: J. Miller moved the Board approve the Executive session minutes of August 14, 2018. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

13. Adjournment: T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 8:37 p.m.

Respectfully Submitted,

Richard Johansen

Clerk