

1. 2. 3. The September 12, 2017 Board meeting was called to order by Supervisor Kupar at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller present.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Presentation by Colin Krukeiwicz, Troop 13 Eagle Project, construction of raised beds at Brown Road Meadows Community Gardens: Life Scout Colin Krukiewicz of Saint Charles Troop 13 proposed his Eagle Scout project to construct five raised 4 foot by 10 foot accessible garden beds at Brown Road Meadows, each of them two feet high. This would be started in the fall and completed by winter. The boxes would be surrounded by a limestone path with a minimum width of three feet to allow for wheelchairs, walkers, and strollers. There would be a seven foot path between the raised gardens and other garden plots and the parking lot. An informational kiosk would be nearby. The cost is estimated at \$3,500 which he plans to raise through donations. J. Miller moved the Board approve Life Scout Colon Krukiewicz's project. S. Galloway seconded the motion. In a voice vote Supervisor Kupar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Supervisor Kupar signed the Board's approval for the project.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated batteries were replaced in flashing warning lights at Beith and Denker Roads, Jens Jensen Lane, Campton Hills Road at Anderson Road, and Brown Road at Old LaFox Road. This is performed on a bi-monthly basis for safety concerns. Trees were cut and chipped up throughout the Township due to storm damage. Asphalt was repaired on Waterford and Weybridge Drives and Crestwood Road. Excess soil was removed and tile installed for drainage on Palomino, Brierwood, and Dillonfield Drives, Crestwood and Walt Whitman Roads, Splitrail and Pinto Lanes, and Vachel Lindsay Street. Seeding and straw blankets were also put down along these roadways. Dura Patching was completed on Chaffield, Deer Run, Prairie Valley, Brierwood, and Colt Drives; Cranston, Colson, Cranberry, and Brown Roads; Trotter Lane; Creekside Court; Arbor Creek and Kings Mill Road entrances; the Anderson and Beith Road intersection; and Bridle Creek between north and south. Sometimes people call because they think the gravel needs to be swept but we have to leave it down for a week for it to harden. That's part of the process. Roadway edge lines were restriped with white paint throughout Campton Township and the Village of Campton Hills. Cross walk and stop lines were repainted. We continued mowing along roadways throughout the Township and Village; all grates and storm drains were cleaned of debris throughout the Township and Village; all intersections were swept throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; we checked for the issuance of culvert permits throughout the Township and Village; and checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff. Brush pick up will be the week of October 9th north of Route 64, October 16th south of Route 64, and October 23rd in Campton Hills in Plato Township.

Assessor – Alan D. Rottmann: Assessor Rottmann stated the deadline for appeals is past. We have 37 appeals pending before the Board at the County. They will be heard October 3rd and 4th.

Solid Waste District – President Joseph Dragoo: Absent.

Financial Report – Louise McKay: Finance Director McKay's report stated:

- PMA investment revenue in the Statement of Revenue and Expenditures is net of the amortization of premiums and discounts. The actual cash proceeds from coupon interest are \$15,654.16 in the Maintenance Money Market and \$2,000.00 in the 2002A Series Money Market.
- There is \$80,000 budgeted this month for Open Space Wetland Revenue. The funds have not been received to date and will exceed the amount budgeted. Deposits in Open Space donations since June include \$1,800 for the Poynor Park, Eagle Scout tree planting project, \$800 for the Gray Willows Eagle Scout project, \$13,650 for the Corron Farm dairy barn from the Corron Farm Preservation Society, and \$2,250 restitution for Poynor Park turf damages with an additional \$250 still outstanding and due by September 30th.
- Town Fund and Capital Improvements expenditures in total are within budget for the month of August and for the year to date. Year to date the Town Fund departments are Admin \$6,100 under budget, Assessor \$1,800 under budget, Parks \$2,800 over budget due to well repairs at Anderson Park, General Assistance budget for the year is within budget. Capital Improvements is under budget since no expenditures have been made to date while research continues for a long lasting affordable option for the Anderson Park court repairs. All over budget line items have offsetting under budget line items.
- Open Space Administration is under budget for the month (\$1,900) and year to date (\$5,800). The debt service budget variance is due to timing differences and it will be within budget for the year. Open Space Maintenance has several timing differences between budget and actual. Currently, Open Space Maintenance expenditures are expected to be within the total budget. There are anticipated revenues to offset any known expenditures over budget.
- Road and Bridge Administration and Maintenance is currently under budget for the month of August and for the year to date. The timing of some current period budgets does not coordinate with current period actual expenditures. (i.e. Equipment). It is anticipated the budget in total will be balanced.
- The Annual Treasurer's Report for fiscal year 2016-2017 has been completed and is included in Board packets. The legal notice for this report and the Annual Financial Report (AFR) needs to be published but the AFR has not been completed to date. Sikich has been unable to complete the AFR because the State of Illinois does not have the website open. This may delay the legal notice publication and the filings with the County Clerk.

Corron Farm Preservation Society Update – President Laural Garza: Corron Farm Preservation Society President Garza stated she is happy to see the roof installed on the dairy barn. The Preservation Society authorized payment of \$1,409.00 to complete payment on the Trillium Dell barn repair. The first third of the Societies half of the \$94,800.00 for the barn roof is agreed to. That is \$15,800.00 which is committed to by the Society. A good faith effort to raise the second two thirds of the 50% split over three years will be made. That would total \$31,600.00. They intend to pursue grant opportunities in cooperation with Open Space to help meet their obligation to raise the remaining funds for the barn roof. She still has copies of the **Illustrated History of Campton Township** by Adam D. Gibbons for \$52.00 per set of two volumes.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done, the ball field fences were herbicided, a sign was added identifying the fitness area, a security fence was added to the west entrance, trees were pruned, and the American flag was repaired.
- **At Burlington Park** turf was mowed, weeds whacked, and the area around the building was herbicided.
- **At the Community Center** turf was mowed and weeds whacked, the ball field fence was herbicided, and the parking lot was restriped.
- **At Corron Farm** turf was mowed and weeds whacked, trails were mowed, fences and the gravel area was herbicided, and we met with the roofers daily.
- **At Gray Willows** turf was mowed and weeds whacked, roadways were herbicided, the front gate and fence was painted, trees were trimmed at the emergency exit, and we set up and assisted with Dog Fest
- **At the Headwaters Conservation Area** turf was mowed and weeds whacked, trails were mowed, bees were sprayed, and the playground was inspected.
- **At the Harley Woods Torch Property** mowing and weed whacking was done.
- **At Brown Road Community Gardens** mowing and weed whacking was done.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, the ballfield warning tracks were rototilled, and Hutelson was contacted for an estimate on drain tile repairs.
- **At Townhall** turf was mowed, weeds whacked, and the fence was repaired.

- **In general**, all fire extinguishers were inspected, a campfire and garbage was cleaned up at the Headwaters Conservation Area, the #56 truck brake lines were replaced, the Duetz steering ram was taken to the dealer, the community service youth is working, and we met Hutelson at Poynor Park to investigate where the clogs in drain tiles are and to determine what repairs are needed to make the drain tiles functional.

Natural Resources Monthly Report – Ecological Restoration Technician Josh Nelson: Ecological Restoration Technician Nelson stated we plan to partner with the Corron Farm Preservation Society in pursuing grants for Campton Township open space. E. Murphy stated the Preservation Society intends to make an in kind contribution in the form of a grant to satisfy part of the two thirds of the 50% split with the Township for their contribution to the barn roof. If they get the grant the Township acknowledges it as an in kind contribution. Ecological Restoration Technician Nelson continued his report by stating:

- **Projects Completed/Ongoing:**

1. Cameras are being used at Gray Willows to study wildlife.
2. We assisted operations staff as needed.
3. We are conducting plant inventories across all parks.
4. We continue to collect native seed and we held our first volunteer seed collection days.
5. We finished sweet clover control for the season.
6. Gardens were maintained as needed.
7. We have launched our new email newsletter to promote our programs.
8. Birding volunteers continue to monitor all parks.
9. The Poynor Park tree planting Eagle Scout project is coming along well. All trees are planted, and we are working with the scout to design and install ID signs.
10. We planted a red oak dedication tree at Corron Farm.
11. We are following up on willow control at Elderberry Pond.
12. Much time was spent mowing giant ragweed at all sites, primarily Corron Farm.
13. Dog Days of Summer 2017 was a great success. Over 300 people and 100 dogs attended. Feedback was very positive. We look forward to continuing this next year.
14. Justin Gray completed his Eagle Scout project by installing a safety railing on the main barn at Gray Willows.
15. Wheaton College conducted their stream study at Gray Willows Farm.

- **Trainings/Meetings:**

1. We continue to work with the Kane County Forest Preserve on their seed harvest.
2. We met with two scouts regarding Eagle Scout projects. One is interested in building raised garden plots at Brown Road Meadows. The other would like to do a project at Gray Willows, possibly an improvement on the barn.
3. We met with the Natural Resources team from St. Charles Park District to share ideas.
4. We talked with a representative from Tinkergarten to discuss the use of parks for their program.
5. We met with contractors to discuss Headwaters contracted weed control.
6. We hosted a FREP (Fox River Echo System Partnership) meeting at Gray Willows. About 20 representatives of local agencies attended and were very impressed with the farm and what the Township is doing.

- **Upcoming:**

1. We are presenting to Wheaton College faculty, Deans, and Provost to explore growing our partnership.
2. We continued Thursday Steward workdays focused on seed collection.
3. We will tour Natural Gardens Natives facility on Wednesday, September 13th, from 9 am -11 am to see how we can expand our ability to grow our own plugs. All are welcome to attend.
4. Late summer weed control.
5. Preparations for fall burn season and winter brush clearing.
6. Preparations for Prairie Fest.
7. Partnering with Corron Farm Preservation Society for Scarecrow Fest to promote Parks/Open Space.
8. Begin work on the ComEd Green Region Grant to create ~ 10 acres of prairie surrounding the disk golf course at Poynor Park. We are about to begin herbiciding and tilling to prepare for winter seeding.
9. We are currently working on planning fall field trips with Wheaton College.

Gray Willows Planning Committee – Trustee Miller: Nothing new.

Website Improvements Report – Trustee Stutesman: T. Stutesman stated Website Improvements needs to be on the agenda as an action item in order for the Board to purchase website improvements. I asked Mark Rake to skip the meeting because we couldn't take any action tonight. The direction is on our next meeting agenda have an item that offers a decision point on appropriations for two website improvements.

Supervisor Report - John Kupa: Supervisor Kupa stated:

- Josh Nelson and I gave a lunch seminar to the faculty of Wheaton College on September 12th. There were over 20 faculty in attendance including the Dean of the College. The departments represented included the Geology, Environmental Sciences, and Biology Departments. We provided an overview of the history of Campton Township's Open Space Program, the facilities and land the Township has acquired, and the research and restoration opportunities the College could perform. The College wants very much to partner with the Township. They see this as a real world application of applied science for their students.
- Landmarks Illinois and I met with the Kane County Development Department to discuss funding strategies for the Whitney School House. Those in attendance included:
 - Erica Ruggiero – Landmarks Illinois – Skyline Council
 - Linda Chiera – Director, Landmarks Illinois
 - Mark Van Kirkoff – Director, Kane County Development Department
 - Julia Thavong – Kane County Development Department
 - Karen Miller – Kane County

We will be submitting another River Boat Grant for the relocation of the Whitney School House to Gray Willows Farm. The group decided we will make a presentation to the County's Environmental and Energy Committee at their next meeting in October. We will also invite selected members of the County Board to attend this meeting. We will continue the meeting at Gray Willows for lunch and a tour of the site. This should occur October 11th.

- County Board Representative Barbara Wojnicki stated she spoke to County Board member John Hoscheit who suggested Campton Township apply for a Riverboat Grant to pay for the relocation and restoration of the Whitney School House.
- V3 Companies did close on the first three wetlands credits for Gray Willows. The credits were sold to CyrusOne, LLC for approximately \$220K. We have one check in the amount of \$27,459.00 which represents the 12.5% disposition fee. The second check of \$5,491.87 represents the deposit into the long term maintenance account.
- I met with Brooke MacDonald and Dan Lobbes of the Conservation Foundation. We will be developing a strategy to apply for first energy grants for funds for additional land acquisition.

6. Approval of Minutes:

a. Board Meeting August 8, 2017: T. Stutesman moved the minutes of the meeting of August 8, 2017 be approved. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

7. Citizens' Comments: Clerk Johansen stated the thirty-seventh annual dinner meeting of the Township Officials of Kane County is on October 25, 2017 at 6:00 p.m. at the Lincoln Inn in Batavia. The program will honor Township Road Commissioners and will include a history of the Illinois State Capital. The dinner is \$40.00 per person and is due by October 13, 2017. Supervisor Kupa, Highway Commissioner Gallucci, Trustee Murphy, and Clerk Johansen stated they would attend. Clerk Johansen stated he needed to collect \$40.00 from each by October 13th. Assessor Rottmann stated this is a small cost for a Township function and could be paid for by the Township.

8. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Planning Commission Appointment: J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Approval for Contracted Ecological Management Services at Headwaters: J. Kupa stated we have three bids that vary from \$9,000 to \$19,000. The direction is for Josh Nelson to evaluate whether we can do this internally. Run the numbers to compare to the bids and report back. T. Stutesman moved the Board table this agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Discuss and Act Upon Concept of Opening Corron Farm and/or Gray Willows to Residents for Wedding Venues: E. Murphy said someone should be appointed to develop a plan to use the facilities for weddings rather than doing this ad hoc. The direction was for Josh Nelson to develop a plan. T. Stutesman moved this item be removed from the agenda. S. Galloway seconded the motion. In a voice

vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

d. Review and Act Upon Update for Prairie Fest: L. Garza stated we are having a planning meeting tomorrow. E. Murphy stated let's leave this on the agenda for an afterwards report. J. Miller moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

e. Review and Act Upon Fox Valley Wildlife Use of HCA Area of Motz: County Board Representative Wojnicki stated the Township needs something in writing from IDOT (Illinois Department of Transportation) stating we don't need road improvements on Route 38 by this facility. Andrea got a verbal OK. We need a written OK. She will meet with IDOT with the plans to get this in writing. E. Murphy moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

9. New Business Continued – Presentation and Discussion for Action: Clerk Johansen stated for clarity of the minutes New Business items a, b, and c need to be re-lettered b, c, and d to be consistent with New Business in agenda item 4. J. Miller stated so moved. J. Kuper seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Approval of Heritage Crystal Clean Family Event at Corron Farm September 29, 2017: E. Murphy moved the Board approve this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Discuss and Act Upon Approval for Tinkergarten to Run Programs on Township Properties: J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

d. Discuss and Act Upon Purchase of Seed/Herbicide for Poynor Park ComEd Green Region Grant: E. Murphy moved the Board approve the purchase of seed/herbicide for the Poynor Park ComEd Green Region Grant in the amount of \$7,696.68. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$5,200.97: T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$5,200.97. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

b. Road & Bridge Fund \$54,649.74: T. Stutesman moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$54,649.74. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

c. Capital Improvement Fund \$-0-

d. Open Space Fund \$53,455.87: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$53,455.87. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – Personnel; Land Acquisition; Review Executive Session Minutes of August 8, 2017: T. Stutesman moved the Board go into Executive Session to review the Executive Session Minutes of August 8, 2017. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 8:50 p.m.

12. New Business Continued: Supervisor Kuper reconvened the regular session at 9:00 p.m.

aa. Review and Act Upon Approve Executive Session Minutes of August 8, 2017: T. Stutesman moved the Board approve the Executive Session Minutes of August 8, 2017. J. Miller seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

13. Adjournment: J. Miller moved the Board adjourn the meeting. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:02 p.m.

Respectfully Submitted,

Richard Johansen

Clerk