

1. 2. 3. The September 12, 2023 Board meeting was called to order by Supervisor Kupa at 7:30 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Varsho and Murphy present. Trustee Metzger was absent.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Final Presentation, Cal Lackner, Troop 13: Eagle Scout candidate Cal Lackner stated he completed his Eagle Scout project August 1st with the Nature Walk signs at Corron Farm. It took 12 volunteers two work days. The Board thanked Cal for his work on the Eagle Scout project.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated a ditch was cleaned up by an excavator on McDonald Road and Brierwood Drive, potholes were repaired with cold patch on Wood Bridge Lane and Steeple Circle, street name signs were replaced on Tall Pines and Edge Wood Roads, and downed trees were removed and the right of way cleaned up on Crawford Road in Plato Township in compliance with our intergovernmental agreement with the Village of Campton Hills. The District repaired potholes with cold patch throughout Campton Township, the Village of Campton Hills, and Plato Township. Tree trimming was completed throughout Campton Township and the Village of Campton Hills, shoulder gravel was applied throughout the Township and Village, all grates and storm drains were cleaned of debris throughout the Township and Village, ditch mowing and wing mowing was completed throughout the Township and Village, weeds were trimmed at intersections in the Township and Village to enhance safety, stop signs were checked throughout the Township and Village on a weekly basis and damaged or missing ones replaced, and we checked for the issuance of culvert permits throughout the Township and Village. The District continued Dura Patching on White Oak Lane, completed a culvert repair on Hunters Hill Drive and Jens Jensen Lane, cut and chipped up downed trees on Campton Hills Road and Cranberry and Paddock

Lanes, completed gravel recovery on Beith and Anderson Roads at Highway 38, completed a washout repair on Harvest Court, assessed roadways for drainage and pothole issues, completed a culvert replacement on Beith Road, and put up a temporary mailbox on Lost View Lane. Ongoing maintenance was performed in-house on Township vehicles and equipment. In 2023 twenty-five roads were paved in the Village of Campton Hills and fifteen were paved in unincorporated Campton township. Brush pickup will be the week of October 2nd north of Route 64, the week of October 9th south of Route 64, and the following week in Plato Township. The long-range weather forecast is for a dry fall, and a warmer and dryer winter this year.

Assessor – Alan D. Rottmann: Assessor Rottmann stated property tax notices were published in the Chronicle and Elburn Herald. They were only published if the taxes went up. There are nine more days until the filing deadline for appealing taxes. They are levied in 2023 and paid in 2024.

Solid Waste District – Steven Cartwright, President: Absent.

Financial Report – Rebekah Flakus, Finance Director: Finance Director Flakus stated:

Town Fund

Administration - Revenues:

- The 4th disbursement of the Kane County Property Tax Levy was received for Town #4000. \$12,746.21 was received for the Town Fund.
- Total revenues for the Town Fund are at 55.48% of the total revenues budgeted.

Administration – Expenditures:

- Unemployment Insurance #5040 is significantly over budget due to a reclass adjustment of \$1,133.38. This will be corrected once the Fiscal Year 2023 Audit Adjustments are final. Then I can reverse out this amount.
- Office Supplies #5650 is over budget due to supplies needed for new employees as well as a new computer for the Administration Office.

Road District Fund

Administration – Revenues:

- The 4th disbursement of the Kane County Property Tax Levy was received this month #4000. \$23,361.16 was received for the Road Fund.
- Total revenues for the Road Fund are at 45.88% of the total revenues budgeted.

Maintenance – Expenditures:

- Engineering #5450 shows a credit balance for this month. HR green invoice for \$4,014.67 was entered twice last month and the credit is the void of the duplicated invoice.

Open Space Fund

Administration – Revenues:

- The 4th disbursement of the Kane County Property Tax Levy was received this month #4000. \$74,212.96 was received this month.
- Total revenues for Open Space Fund are at 56.52% of the total revenues budgeted.

Maintenance – Expenditures:

- Maintenance – Buildings #5580 & Office Supplies #5650 show credit balances this month. These are due to some adjustments to correct invoices that needed to be reclassified to different accounts.

Outreach – Revenues:

- As of August 31st, Outreach Department has generated revenues totaling \$17,582.00. Cheryl Smith and I have been working together to create a regular process to receive and record the revenues received from online payments on a regular basis. I think we have determined the right reports and data we need from our online payment provider, Square, so we both hope that in the months ahead this process shall run much smoother.

Additional Updates

I have been working with Sikich, LLC on fieldwork for the Fiscal Year 2023 Annual Audit. The auditors were on-site Wednesday, August 30th, but continue to send requests for additional documents and information. As soon as all outstanding items are completed and any adjustments have been entered on my end, a final review of Fiscal Year 2023 will take place. Once finalized, I will work with the Auditors to prepare the necessary documents for the year 2023 Audit Reports.

Corron Farm Preservation Society update – Laurel Garza, President: Absent.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

At Anderson Park mowing and weed whacking took place, the parking lot, fence line, and trails were herbicided, storm damaged trees were cut down and hauled away, the parking lot lines were restriped, the soccer goals were moved to the upper area, the storm water catch area was repaired, as was the 6 x 6 sign holder.

At Whitney Park mowing and weed whacking was done, and the walnut trees were pruned.

At the Community Center mowing and weed whacking was done, 20 wasp nests were sprayed, the fence line herbicided, the parking lot re-stripped, and a quote was obtained on cement stairs.

At Gray Willows mowing and weed whacking was done, weeds herbicided, and the lower barn area cleaned up.

At Harley Woods mowing and weed whacking was done, the parking lot restriped, and trails were mowed.

At Corron Farm mowing and weed whacking was done, trails were mowed, we assisted with Prairie Fest, interviewed a heating contractor for the big tool shed, and the big tool shed got attic insulation 9-7, and new gutters 9-7.

At Town Hall mowing and weed whacking was done, and the parking lot restriped.

At Brown Road Meadows mowing and weed whacking was done, unused plots mowed, and the water tank filled.

At Lily Lake Blue Park Blue Park and the cemetery were mowed and weed whacked, and the playground and cemetery herbicided.

At the Headwaters Conservation Area mowing and weed whacking was done, trails were mowed, storm damaged trees were cut down and hauled away, the parking lot restriped, and the dog pen and horse coral herbicided.

At Poynor Park mowing and weed whacking was done, trails were mowed, the parking lot and ballfield warning track regraded, the parking lot restriped, and storm damaged trees were cutdown and hauled away.

Goldenstein no report.

General Notes: office and outreach staffs were assisted, attended All Wheel Show meetings, repaired the 5103 bat wing deck frame, met with Open Space Foundation staff, helped set up Barn Bingo & parking lot, installed a camera at the gardens, and installed a sign and banner for the All Wheel Show.

Open Space Natural Resources Report – Max Anderson: Max Anderson's Report stated:

Natural Resource Projects Completed/Ongoing:

- Mechanical control of Giant Ragweed across all sites.
- Completed Sweet Clover control across all sites.

- Chemical control of Cutleaf Teasel at Headwaters Conservation Area, Corron Farm, and Harley Woods.
- Enrichment seeding in areas of heavy weed control efforts at Corron Farm.
- Coordinating with V3 regarding Lily Lake fuel spill restoration project and wetland mitigation banks.
- Completed annual Clean Energy Report for Harley Woods and submitted to Joe.
- Began native seed harvest.
- Prescribed burn application being processed.

Other Projects Completed/Ongoing:

- Trail maintenance at Harley Woods and Gray Willows Farm.
- Assorted equipment repair/maintenance.
- Assisted with filling and monitoring water tanks at the community gardens.
- Assisted with volunteer workdays.
- Assisted with facility maintenance and preparation for outreach events.
- Assisted with installation of donated dedication benches.

Meetings/Professional Development:

- Attended meeting with Kane County Department of Transportation regarding a bike train from the Great Western Trail to Empire Road.
- Attended weekly management meeting with Outreach and Operations managers.
- Met with representatives from surrounding agencies regarding Natural Area restoration.

Outreach Program Manager – Cheryl Smith:

Responsibilities Transferred after Josh's Departure:

Working on getting Tree Dedications caught up, Scout reservations for our sites, and establishing service hours for rentals, Eagle Scout projects, and the All Wheel Show.

Tom and I met with Max weekly to support him and work together to accomplish tasks.

All Wheel Show:

Tom, Matt Yockey and I are working diligently to make this a great event. Thanks for the support from John and Joni in handing out fliers at another car show and trying to gain more sponsorships.

Social Media:

While Kaitlyn is on maternity leave, I have been working on setting up templates for events that we will repeat (i.e. hikes, seed harvest, color code volunteer opportunities) in order to make it more professional looking and easier to plug and play. This also makes it easier for our audience to recognize events they are interested in.

Critter Camps:

We still have spots left for Fall/Winter Camps. I'm trying to carve out time to table some events in order to reach more people in the community with our programs. Scheduled to table Wasco Nursery's Fall Event on Sept. 30 – Oct. 1.

Nature Detective Clubs:

Going strong and looking forward to fall/winter outdoor adventures.

Girl Scout Workshops:

First workshop is Sept. 17th and we are ready to roll.

Barn Bingo:

\$219.15 in revenue from Barn Bingo on Sept. 6th. Numbers were down with school starting back up, may move October Barn Bingo to Friday night.

Planning Commission Report – Jesse Varsho, Chairman: Chairman Varsho stated nothing to report.

Supervisor Report – John Kuper: Supervisor Kuper stated:

- Campton Township's Prairie Fest was held on Saturday September 12th, 2023. It was a great success. We had over 450 residents attend the event. As with last year, we had a good number of young families attend. Several of the vendors, including the Civil War Battery, have asked to be a part of the festival next year. I want to thank the staff and volunteers for putting on a great event.
- We received the grant from The Illinois Clean Energy Foundation earlier this month. The check, in the amount of \$1.6 million was deposited in our account last week and will be used for the purchase of the Goldenstein farm – West property.
- Speaking of the Goldenstein farm – West property, we will be closing on the farm at 2:00 P.M. At that time, the farm will become the property of Campton Township. A lot of hard work has gone into this effort. I would like to thank Township administration and open space staff, and Betty Murphy for handling the finances on this acquisition.
- I will be meeting with V3 companies tomorrow to discuss wetlands mitigation strategies, including Goldenstein farm – West. In addition, I will be picking up two

checks, in the amount of \$307,000 from the sale of wetlands credits at Headwaters and Gray Willows.

- I met with the property owner of the land we have been considering for the last three months. We will be discussing next steps forward with her in Executive Session.
- Staff and I have been working on both the IDNR, OSLAD and LWCF grants for another property under consideration for acquisition. Both grants are due this Friday, September 15th. Our attorney is reviewing a lease purchase agreement on this property now. We should have it for review next week. We have obtained several great letters of support including State Senator Don DeWitte, Chairman of the Conservation Foundation – Brook MacDonald, President of the Forest Preserve District of Kane County – Chris Kious, President of the Village of Campton Hills – Barbara Wojnicki, President of the Garfield Farm Museum – Jerry Johnson, and President of the Campton Township Open Space Foundation – Joe Garbarski.
- We still have not heard from the IDNR on the current LWCF grant application. They promised an award in August. It is now September. It has been a disappointing experience after two years.
- I would like to welcome Carter Dell back to Campton Township. Carter will assume the role of Township Ecologist and run The Natural Resources Program. Carter has bachelors and Masters degrees and has a passion for wild lands restoration.
- Finally, we have two birthdays to announce, yesterday was Tom Serewicz's birthday. And today is Cheryl Smith's birthday!

6. Approval of Minutes:

a. Board Meeting August 8, 2023: E. Murphy moved the Board approve the minutes of August 8, 2023. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

7. Citizens' Comments (comments to be kept to a minimum of 3 minutes.): None.

8. Old Business -Presentation and Discussion for Action: None.

9. New Business continued – Presentation and Discussion for Action:

a. Review and Act Upon V3 Discussion on Gray Willows and Headwaters Wetland Mitigation: J. Varsho moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

b. Review and Act Upon Cyclocross Event to be Held Sunday, October 29, 2023 at Anderson Park: J. Varsho moved the Board approve the Cyclocross event to be held Sunday, October 29, 2023 at Anderson Park. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

c. Review and Act Upon Resolution for Federal Land & Water Conservation Fund Program for Goldenstein East: E. Murphy moved the Board approve the Resolution of Authorization for the Federal Land and Water Conservation Fund Program for Goldenstein East. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The Resolution passed.

d. Review and Act Upon Additional Work Authorization to Create an OSLAD Grant Application for Goldenstein East: E. Murphy moved the Board approve the additional work authorization for Upland Design to create an OSLAD Grant Application for the Goldenstein East property and submit the application. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

e. Review and Act Upon Resolution for OSLAD Project for Goldenstein East: J. Varsho moved the Board approve the Resolution of Authorization for the OSLAD Project for Goldenstein East. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The Resolution passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$11,144.14: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$11,144.14. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

b. Road and Bridge Fund \$114,277.79: E. Murphy moved the Board approve the claims and demands on the Road and Bridge fund in the amount of \$114,277.79. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

c. Capital Improvement Fund \$0

d. Open Space Fund \$34,090.48: J. Varsho moved the Board approve the claims and demands on the Open Space Fund in the amount of \$34,090.48. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

11. Executive Session – Review Executive Session Minutes of August 8, 2023; Land Acquisition; Personnel Issues; Legal Issues: J. Varsho moved the Board go into Executive Session for the purpose of reviewing the Executive Session minutes of August 8, 2023; and to discuss land acquisition and legal issues. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed and Executive Session began at 8:30 p.m.

12. New Business Continued: Supervisor Kuper reconvened the public session at 9:40 p.m.

aa. Review and Act Upon Whether to Approve Executive Session Minutes of August 8, 2023: J. Varsho moved the Board approve the Executive Session minutes of August 8, 2023. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed.

13. Adjournment: E. Murphy moved the Board adjourn the meeting. J. Varsho seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho and Murphy voted aye. Trustee Metzger was absent. The motion passed and the meeting adjourned at 9:42 p.m.

Respectfully Submitted,

Richard Johansen
Clerk

