

**1. 2. 3.** The September 13, 2022 Board meeting was called to order by Supervisor Kupa at the Community Center at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Varsho, Murphy, and Metzger present.

**4. Employee Recognition:** Supervisor Kupa said Dave Corron has been the rock of Campton Township – always a smile that brightens up the day. He presented Dave a plaque of Campton Township recognition and thanked him for 20 years of service to the Township. It is a job well done. Dave said it’s always a positive thing to work for the Township. John added Dave’s family has been here for a century and a half. Applause!!!

**5. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Application for Planning Commission Member:* Plan Commission Chairman Varsho nominated Dalia Metzger to be a member of the Campton Township Planning Commission. J. Kupa said she would bring good background to the Commission. D. Metzger said her family has been here since the late 1980’s. E. Murphy seconded the nomination. In a voice vote Supervisor Kupa and Trustees Varsho, and Murphy, voted aye. Trustee Metzger abstained. The motion passed.

*b. Swear in New Planning Commission Member:* Clerk Johansen swore in Dalia Metzger as a member of the Campton Township Planning Commission.

*c. Presentation by John Falduto, Investment Advisor:* Edward J. Lavin, Chief Investment Officer gave the Board the presentation. He walked the Board through the Campton Township investment portfolio. E. Murphy said we need to look and see when the Township needs money and where. Highway Commissioner Gallucci stated regarding the Road District account, we need to put the 300K to work and not keep it in the budget. Supervisor Kupa said this is a lot better then before. The Township makes more money this way, instead of leaving it at bank interest.

**6. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Two Applications for CTSWDD Members:* Larry Gallagher, Campton Township Solid Waste Disposal District President stated we have two volunteers that have applied to be members of the Solid Waste Disposal District. They are William Miller and Bryan Kerwin. Bill Miller said he had responsibility for accounts around the world. He was there for 30 years. Bryan Kerwin said he was responsible for the life cycle of hardware that makes up the cloud. J. Varsho moved the Board approve both applicants to be members of the Campton Township Solid Waste Disposal District. M. Metzger seconded the motion. In a voice vote Supervisor Kupa and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*b. Swear in CTSWDD Members:* Clerk Johansen swore in William Miller and Bryan Kerwin as members of the Campton Township Solid Waste Disposal District.

*c. Review and Act Upon Eagle Scout Final Presentation, Christian LoFaso, Troop 80:*  
J. Kupaar stated the presenter is absent tonight. J. Varsho moved the Board table  
agenda item 6. c. E. Murphy seconded the motion. In a voice vote Supervisor Kupaar

and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

## **7. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci stated the Village of Campton Hills approved the new contract with the Campton Township Highway District on Tuesday, September 6<sup>th</sup>., so for the period of most of this report there was no inter-governmental agreement regarding Highway District work in the incorporated area of Campton Hills. Commissioner Gallucci continued, all grates and storm drains were cleaned of debris throughout Campton Township unincorporated areas; white fog lines and yellow center lines were repainted throughout unincorporated areas of Campton Township; tree trimming continued throughout Campton Township unincorporated areas; wing mowing and ditch mowing was completed throughout Campton Township unincorporated areas; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout unincorporated areas of Campton Township; and we checked for the issuance of culvert permits throughout Campton Township unincorporated areas. The Road District contracted with the Village of Lily Lake to complete tree trimming on I.C. Trail and Hanson and Read Roads; and installed and completed No Parking signs on Hanson Road and Sunset View. We continued trimming trees around signs for sign visibility; continued Dura Patching on Beith Road between Anderson Road and Route 47, Arbor Creek and Woodgate Roads, Ridge View and McGonagle Courts, and Ponderosa and Dillonfield Drives. We swept up excess stones from Dura Patching projects on Jens Jensen Lane and Beith Road; and checked all stop signs on a weekly basis and replaced damaged or missing ones. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

Commissioner Gallucci continued; we now have an agreement with the Village of Campton Hills until 2027 – the next five years. **We are Back in Business.** The major difference is the motor fuel tax money. The Township receives according to mileage, the Village receives according to population. We were able to recoup May, June, and July Road and Bridge taxes. The problem the Village had was with IDOT. They were not able to get the paperwork with the State correct. Our paperwork was not an issue. We will keep the Road and Bridge Fund for maintenance. They will keep the motor fuel tax. J. Varsho stated under the new agreement we divide the money separately. Road and Bridge Fund goes to Township. Motor fuel tax goes to Village. Sam continued stating if there are any issues going forward the Village will resolve this with IDOT (Illinois Department of Transportation). Right now, we are three months behind on Village work because of the IGA (Intergovernmental agreement) that expired.

Regarding road classifications, the engineering study found five in worst condition, and one in best condition. We will restudy this in future to reevaluate road conditions. Anderson Road will be regraded with road closures from Beith Road to Route 64. We are rebuilding the foundation of Anderson Road with more asphalt than other Township roads because Truck traffic is allowed on it.

The first Monday of October we will have brush pick up north of Route 64. The second Monday of October we will have brush pick up south of Route 64. And the third Monday of October brush pick up will be in Plato township.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated we already published assessment changes made by the Assessor, about 500 of them. We are meeting with anybody that had issues. They can file appeals until Monday next week. Then hearings start.

*Solid Waste District – Larry Gallagher, President:* Solid Waste President Gallagher stated we are now up to a full complement of Trustees. His term will be up soon, but they have someone waiting in the wings to fill in.

*Financial Report – Cheryl Stutesman, Finance Director:* Finance Director Stutesman stated:

### **July 2022 – Revised**

Audit – Sikich is wrapping up the fieldwork stage of our audit.

Kane County Property Tax Receipts in 7/2022

Town	11,434.09
Open Space	71,698.73
Roads	<u>21,205.37</u>
Total	<u>104,338.19</u>

**Roads – amounts owed from the Village of Campton Hills:**

Road & Bridge 6-2022	251,848.13
Road & Bridge 7-2022	8,037.60
MFT 5-2022	16,133.58
MFT 6-2022	16,702.82
MFT 7-2022 Estimate	<u>16,000.00</u>
Total	<u>308,722.13</u>

The following amounts were withdrawn from BMO accounts and invested at Schwab

<u>BMO Acct Name</u>	<u>Schwab Acct Name</u>	<u>Amount</u>
Road and Bridge	Road District Operations Fund	1,000,000.00
Reserve Fund	Road Reserve Fund	500,000.00
Open Space	Open Space Maintenance Fund	500,000.00
Open Space Tax Receipts	Open Space Tax Receipts	2,500,000.00
Headwaters Wetland Bank	Open Space Wetlands Fund	150,000.00
Total		4,650,000.00

**August 2022**

Audit – Fieldwork stage of the audit has been completed.

Sikich is working on the audit report.

Kane County Property Tax Receipts in 8/2022

Town	9,924.18
Open Space	61,526.76
Roads	<u>18,198.95</u>
Total	<u>89,649.89</u>

*Corron Farm Preservation Society Update – Laurel Garza, President:* Absent.

*Operations Manager Tom Serewicz:* Operations Manager Serewicz stated:

**At Anderson Park** mowing and weed whacking was done, and the parking lot was herbicided.

**At Whitney Park** mowing and weed whacking was done, storm damaged branches were cut down and hauled away, and the garage (not used) was barricaded because of the roof collapse.

**At the Community Center** mowing and weed whacking was done, and storm damaged branches were cut down and hauled away.

**At Gray Willows** mowing and weed whacking was done, trails were mowed, and trees and bushes were pruned.

**At the Harley Woods – Torchy Property** mowing and weed whacking was done.

**At Corron Farm** mowing and weed whacking was done, the trail was mowed, a split rail fence was repaired, the gravel area regraded, and we assisted with Prairie Fest.

**At Town Hall** mowing and weed whacking was done, bushes were pruned, and the fence rail repaired.

**At Brown Road Meadows** mowing and weed whacking was done.

**At Lily Lake Blue Park** mowing and weed whacking of Blue Park and the cemetery was done.

**At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, new horse trail signs were installed, the horse dumpster placed, the quote on the dog park was finalized, and the fence install date was pushed to the end of September.

**At Poynor Park** mowing and weed whacking was done, trails were mowed, a fence post repaired, the frisbee course goals repaired, and the pavilion roof shingles replaced.

**In General** trucks were sanitized daily, office staff assisted, Prairie Fest and car show meetings attended, all 40 fire extinguishers were inspected, a generator purchased, and **330 people attended Prairie Fest.**

*Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist:* Restoration Ecologist Nelson stated:

**Projects Completed/Ongoing:**

1. Managing community gardens.
2. Assisted operations staff as needed.
3. Wrapped up sweet clover season. Primary weed focus has been on giant ragweed at Corron Farm. Preparing for late summer/early fall weed control projects.
4. Continued planning 2022 All Wheel Show. Current focus is final preparations and site set up. We have got almost \$4,000 in sponsorships.
5. Assisted with Prairie Fest.
6. Wrapping up monitoring projects at Gray Willows Farm. This includes the Monarch and blue birds.
7. Launched Parks and Open Space survey.
8. Harvesting native seed.
9. Working on OSLAD grant application for Whitney Park.
10. Worked with excavator on streambank restoration at Gray Willows farm.

**Meetings/Trainings/Public Outreach:**

1. Multiple meetings with Anderson Humane regarding ongoing partnership.
2. Hosted hike and expert panel presentation at Gray Willows farm for The Conservation Foundation.
3. Met with The Conservation Foundation and partnering agencies regarding nature Rx Grant project.
4. Met with stakeholders regarding WLS Wetland fuel spill.
5. Attended Planning Commission meeting.

**Volunteer Service:**

1. Volunteer seed harvests are underway with significantly more attendance than previous years. Largely due to the support of the Kane County Wild Ones group.
2. Completed community garden raised bed Eagle project.
3. Began construction on Gray Willows farm nature play Eagle project.
4. Preparing to begin installation of Gray Willows farm trail signs Eagle Project.
5. Met with multiple scouts regarding future projects.

*Planning Commission Report - Jesse Varsho, Chairman:* Chairman Varsho stated there is nothing to report this month.

*Supervisor Report – John Kupa:* Supervisor Kupa stated:

- The Township held its annual Prairie Festival on Saturday, August 13, 2022. Given the issues raised with Covid over the last two years, this year's Prairie Fest was a success. We had over 330 people attend the event. Most of the attendees were young families. Jack Shouba was extremely busy. Every one of his prairie tours (5 tours) were fully booked. Over 120 people toured the main house. One change that we made this year was to move the date of Prairie Fest to the second week of August. We did this to allow the public to see more wildflowers in our wetlands and prairies. I want to thank our Township staff and all of our volunteers who made this a success.
- Josh Nelson and I attended a meeting concerning the progress of the WLS wetlands restoration. A notice of violation was issued by Kane County to the Shell stations owner to help ensure a remediation plan and permit are developed to restore the wetlands. Those organizations in attendance included: Illinois State Attorney's office, Kane County State's attorney's office, Kane County Department of Environmental & Water Resources, Owner of the Shell station (Oasis, LLC), the station's environmental consultant (Northwest Environmental), and Campton Township. The station's owner and consultant agreed to develop a wetlands remediation plan and permit, to be submitted to the County by mid-November. Restoration work should start in the spring.
- I have had several conversations with The Conservation Foundation regarding two potential sites for acquisition. We will be discussing both of these sites in Executive Session.
- We received an extension to exercise the grant with the Illinois Clean Energy Grant until May 1<sup>st</sup>, 2023. We have the 1.6 million grant from the Foundation, but we need a matching grant from the Land and Water Conservation grant, administered by the State of Illinois. None of those grants have been awarded as of today's date. Josh and I have a call with Michelle Kelly (Uplands Design) tomorrow to discuss potential awards schedule.
- Cheryl Stutesman will be leaving Campton Township. She and Tom are moving to Florida. Cheryl's last day is this Friday. She has offered to work remotely until the end of the month. We wish her and Tom the best of luck in their new home.
- We are actively looking for a replacement for Cheryl. We do have a job description that we will be posting on our web site and other social media sites.

## **8. Approval of Minutes:**

*a. Board Meeting August 9, 2022:* E. Murphy moved the Board approve the minutes of the meeting of August 9, 2022 with the change on page 2, under Solid Waste District, item 2, replace "He emailed a complaint" with "Larry Gallagher emailed a complaint". M. Metzger seconded the motion. In a voice vote Supervisor Kupa and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**9. Citizen's Comments** (comments to be kept to a maximum of three minutes): None.

## **10. New Business, Continued - Presentation and Discussion for Action:**

*a. Review and Act Upon Resolution for Whitney Park OSLAD Grant:* J. Varsho moved the Board approve the "OSLAD Grant Program Resolution of Authorization Form OS/DOC-3" for Campton Township's Whitney Park Development. M. Metzger seconded the motion. In a roll call vote Supervisor Kupa and Trustees Varsho, Murphy, and Metzger voted aye. The Resolution passed.

**11. Claims and Demands Authorized for Payment:**

*a. Town Fund \$10,371.98:* E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$10,371.98. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*b. Road & Bridge Fund \$147,756.25:* E. Murphy moved the Board approve the Claims and Demands on the Road and Bridge fund in the amount of \$147,756.25. M. Metzger seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

*c. Capital Improvement Fund \$0*

*d. Open Space Fund \$29,296.65:* E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$29,296.65. J. Varsho seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**12. Executive Session – Review Executive Session Minutes of August 9, 2022;**

**Land Acquisition; Personnel Issues; Legal Issues:** J. Kuper moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of August 9, 2022, Land Acquisition, legal issues, and include Restoration Ecologist Nelson in the meeting. E. Murphy seconded the motion. In a roll call vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed and Executive Session began at 8:50 p.m.

**13. New Business Continued:** Supervisor Kuper reconvened the regular session at 9:07 p.m.

*aa. Review and Act Upon Whether to Approve Executive Session Minutes of August 9, 2022:* J. Varsho moved the Board approve the Executive Session minutes of August 9, 2022. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed.

**14. Adjournment:** J. Varsho moved the Board adjourn the meeting. M. Metzger seconded the motion. In a voice vote Supervisor Kuper and Trustees Varsho, Murphy, and Metzger voted aye. The motion passed, and the meeting adjourned at 9:09 p.m.

Respectfully Submitted,

Richard Johansen

Clerk