

## **Remote**

**All participants in this meeting were at various remote locations participating via zoom due to the Covid 19 Pandemic.**

**This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log in information for Public Attendees was posted on the front page of the Campton Township website at:**

[www.camptontownship.com](http://www.camptontownship.com)

**1. 2. 3.** The September 14, 2021 Board meeting was called to order by Supervisor Kupa at 7:32 p.m. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Stutesman, Galloway, and Murphy present. Trustee Miller entered the meeting at 7:37 p.m.

### **4. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Presentation on Eagle Scout Project Proposal, James Zuckerman, Boy Scout Troop 10:* Eagle Scout candidate James Zuckerman presented stating his project is to build a seed dryer for harvested seeds. The project will begin in October and end in mid-November. Work days will be in four hour shifts with volunteers from Troop 10. He expects to raise \$250 in funds for the project and \$150 for food for volunteers. The volunteers will provide their own transportation. The Board thanked Scout Zuckerman for the presentation of his project.

*b. Review and Act Upon Presentation on Eagle Scout Project Proposal, Cal Lackner, Boy Scout Troop 13:* T. Stutesman stated Eagle Scout candidate Cal Lackner is not available tonight, so I move to table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

### **5. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci stated brush pick-up will be completed the week of October 4<sup>th</sup> north of Route 64, the week of October 12<sup>th</sup> south of Route 64, and the week of October 19<sup>th</sup> in Plato Township. Excess soil was removed to improve drainage on Circle and Mulhern Drives, and on Antler Trail. Dura Patching was completed on Foxfield and Dillonfield Drives, Shady Oaks and Splitrail Courts, and on Pouley Road. Tree trimming was completed on Bolcum and Denker Roads. Asphalt repair was done on Prairie Springs, Verhaege (at the T), Foxfield, Whirlaway, Hemlock, Cloverfield, Osage, and Hunters Ridge Drives; Sundance, Grady, and Splitrail Courts; and Caribou Trail. In Lily Lake we programmed the electronic school zone sign on Route 47, picked up storm damaged trees in the cemetery, and on Twilight Lane and Read Road. In Campton Hills we picked up storm damaged trees on Lenz and Kendall Roads, and on Lilly Street. We also cut and chipped up storm damaged trees on the main roads. The Road District

swept all intersections in Campton Township and Campton Hills on a weekly basis.  
Wing mowing and ditch mowing was completed throughout the Township and Village.

All grates and storm drains were cleaned of debris throughout the Township and Village. Crosswalks and stop lines were repainted throughout the Township and Village. Roadways were assessed for drainage problems and potholes. Potholes were repaired with cold patch throughout the Township and Village. We checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones. The District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated the assessment appeal deadline passed yesterday. 12 appeals were filed. E. Murphy asked any new building permits? Answer was yes, a fair amount. Next year will be more. The parcel count went up by 250 lots this year.

*Solid Waste District – Larry Gallagher, President:* Solid Waste District President Gallagher stated we had a resident complaint recently. The resident saw a truck picking up recycling with trash on his street, and so he (Gallagher) met with the company. The problem is the street had dead ends where the trucks had to go down and back out. We are developing a website to provide information to residents. We are looking for a new place for the Solid Waste Board to meet and are doing an evaluation of our insurance needs in case a resident comes to one of our meetings and slips and falls.

*Financial Report – Cheryl Stutesman, Finance Director:* Finance Director Stutesman's Report stated:

- Sikich has sent our 2020-21 financial report to the Illinois Comptroller.
- On August 11<sup>th</sup> we received the Kane County tax distribution.

Road & Bridge	\$ 25,471.17
Town	\$ 13,761.70
Open Space	\$ 87,612.92
	<hr/>
	\$126,845.79
- The Township's Dun and Bradstreet accounts and Illinois Grant Accountability and Transparency Act Accounts have active status in order for us to file for the Land and Water Conservation Fund Grant, and the Illinois Clean Energy Foundation Grant.
- Town, Parks year to date wages and Commodities are up slightly compared to year-to-date Budget.
- Road District is due Village of Campton Hills property tax money from July.
- Road District's year to date engineering costs exceed the current year to date budget. Current year to date spending is \$11,205.00, the annual budget is \$60,000.00, leaving \$48,795.00 remaining in the year-to-date budget.
- Road District had \$12,622.67 of unexpected equipment purchases due to a failure in the previous storage tank.
- Open Space Administration received \$2,100.00 in donations this month. Events and office supplies exceed budget for the current period and current year to date.
- Open Space maintenance equipment exceeds budget due to the purchase of the flail mower. Risk Management Insurance exceeds year to date budget due to a policy increase, budget was created based on last year's amount. The Maintenance-Buildings and Supplies-Maintenance accounts are up year to date due to increased supply costs.

*Corron Farm Preservation Society update – Laurel Garza, President:* Absent.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz stated:

- **At Anderson Park** mowing and weed whacking was done; the parking lot, ball field fences, and trails were herbicided; and storm damaged trees were cut up and hauled away.
- **At Whitney Park** mowing and weed whacking was done, and the building permit renewed for 180 days.
- **At the Community Center** mowing and weed whacking was done, the ball field fences herbicided, storm damaged branches were cut up and hauled away, and

a new back door, new map room door and new basement door were delivered and installed.

- **At Corron Farm** mowing and weed whacking was done, trails were mowed, storm damaged branches were cut up and hauled away, and the big tool shed was cleaned.
- **At Gray Willows** mowing and weed whacking was done, trails were mowed, and weeds herbicided.
- **At the Harley Woods: Torchy Property** mowing and weed whacking was done, and a fence rail repaired.
- **At Town Hall** mowing and weed whacking was done.
- **At Brown Road Meadows** mowing and weed whacking was done.
- **At Lily Lake Blue Park** mowing and weed whacking was done at the park and cemetery, and storm damaged branches were cut up and hauled away.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, the playground area was sprayed for bees, the dog pen and horse coral were herbicided, and broken glass was cleaned up in the parking lot.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, the playground area sprayed for bees, and the parking lot and trail herbicided.
- **In General:** trucks were sanitized daily, office staff assisted, all 36 fire extinguishers were inspected, a contract was sent to the Soccer League, and all seasonal help was sent back to school.

*Natural Resources Monthly Report - Josh Nelson, Restoration Ecologist:* Restoration Ecologist Nelson stated:

**Special Note:**

I, as well as the rest of the Natural Resources staff would like to thank Tim Felinski for five years of dedicated service to the Campton Township Parks/Open Space Program. In his role as restoration Technician Tim has made a tremendous impact in working to restore our natural areas. We will all miss him but wish him the best of luck with his new job.

**Projects Completed/Ongoing:**

1. Wrapping up summer weed control including reed canary grass, giant ragweed, Canada Thistle, etc. Beginning fall weed control including chervil, dame's rocket, and garlic mustard.
2. Assisted operations staff as needed.
3. V3 Continues work on the Gray Willows and Headwaters wetland restoration.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects. Educational signs are being designed for both sites.
5. Trail maintenance and repair, multiple sites.
6. Prepping and beginning planting at Gray Willows and Harley Woods.
7. Harvesting native seed.
8. Management of Community Gardens.
9. **A big thank you to Wasco Nursery** for donated landscaping and tree removal at Town Hall.
10. Planning and promoting All Wheel Show at Whitney Park.
11. Attended Elburn Days to promote program.
12. Coordinated with contractor for Community Center door installation.

**Trainings/Meetings:**

1. Hosted and attended Monarch Joint Venture monitor trainings.
2. Met with multiple scouts regarding Eagle Scout projects.

**Volunteer Service:**

	Hours	IRS Value	Staff Value
<b>Total Volunteer Hours to Date</b>	161.5	\$4,392.80	\$1,776.50

<b>Volunteer Steward Hours to Date</b>	37.5	\$1,020.00	\$412.50
--	------	------------	----------

\*Records not updated to reflect seed harvest or recently completed Eagle Scout projects.

1. Multiple scout projects scheduled. Work is completed on the ADA picnic tables project.
2. Interns from the Monarch Joint Venture continue to monitor Gray Willows Farm. Interns led two training sessions for staff and volunteers.
3. Multiple native seed harvest workdays scheduled with groups.

*Systems & Technology – Trustee Stutesman:* T. Stutesman stated nothing to report this month.

*Planning Commission Report – Jesse Varsho:* Absent.

*Supervisor Report – John Kubar:* Supervisor Kubar stated:

- We submitted grant applications to the IDNR (Illinois Department of Natural Resources), for the Land and water Conservation Grant, and the Clean Energy Grant, at the end of August. We understand it will take two to three months to hear from these organizations. I reviewed the applications and they were complete and well done. I believe the Township has a very compelling case to receive some or a good amount of the grant requests. Our grant writer, Michelle Kelly did a great job in getting the grant applications together.
- I attended the Corron Farm Preservation Society Directors meeting on August 19<sup>th</sup>, 2021. We discussed activities scheduled for Prairie Fest, finances, maintenance requirements of the farm, and future activities.
- I inspected, several times, the restoration of the two bedrooms, connecting hallways, and closet, on the second floor of the Corron Farm House. The rooms were painted and the trim and doors were stained exactly to match previous colors. John Sipinski, a master painter, donated his time to do the restoration. John did an excellent job in this restoration.
- I also inspected, again several times, the work that Tom Serewicz and his crew are doing in constructing the storage area in the tool shed at Corron Farm. The south end of the tool shed storage area was constructed to look like the front of a barn with doors. This storage area will allow the Township and the Corron Farm Preservation Society to remove items from the farm house and securely store them. This will allow more efficient cataloging of materials in the main house. In addition, it opens up the tool shed to be used for a wide variety of events.
- I have been working with V3 Companies on the wetland credit sales. For Grey Willows we have two complete sales and one pending sale for \$283,350.00 in total. The Township will receive \$56,670.00 from these sales. For Headwaters there are two pending sales in the amount of \$257,400.00. The Township will receive \$51,480.00 from those sales. That will be a total of \$108,150.00 to Campton Township.
- Prairie Fest has been rescheduled for Oct 2<sup>nd</sup>, 2021.

**6. Approval of Minutes:**

*a. Board Meeting August 10, 2021:* T. Stutesman moved the Board approve the minutes of the meeting of August 10, 2021. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Special Board Meeting August 20, 2021:* T. Stutesman moved the Board approve the minutes of the Special Board Meeting of August 20, 2021. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**7. Citizens’ Comments:** Meeting Moderator, Mark Rake stated Campton Township will do it’s email migration the weekend of October 9<sup>th</sup>, a two-day weekend.

**8. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Whitney School House Proposal:* J. Kuper stated we have the money for the work on the Whitney School house. We will start with the roof and the siding, and probably the stone now, and hold off on the interior. For the foundation, we will look at veneer, not large stone. We might be able to get the school house on the National Register as it is now, before restoration. That will give us greater flexibility as we go forward with restoration. E. Murphy moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Review and Act Upon Approving Appointment of Campton Township Trustee Applicant:* E. Murphy moved the Board table this agenda item. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **9. New Business continued – Presentation and Discussion for Action:**

*c. Review and Act Upon Corron Farm Dairy Barn Foundation Quotes:* E. Murphy moved the Board accept the lowest offers as presented by Tom Serewicz for the front of the Corron Farm Dairy Barn in the amount of excavating \$6,000.00, cement \$16,880.00, and stone work \$14,750.00. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

#### **10. Claims and Demands Authorized for Payment:**

*a. Town Fund \$6,431.56:* T. Stutesman moved the Board approve the claims and demands on the Town Fund in the amount of \$6,431.56. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*b. Road & Bridge Fund \$48,329.95:* T. Stutesman moved the Board approve the claims and demands on the Road & Bridge Fund in the amount of \$48,329.95. S. Galloway seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

*c. Capital Improvement Fund \$0*

*d. Open Space Fund \$30,212.00:* T. Stutesman moved the Board approve the claims and demands on the Open Space Fund in the amount of \$30,212.00. J. Miller seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion Passed.

**11. Executive Session – Review executive Session Minutes of June 8, 2021 and June 11, 2021; Land Acquisition; Personnel Issues; Legal Issues:** Clerk Johansen reminded everyone he sent them the June Executive Session minutes some time ago and he would like to dispose of them now before they forgot about them. J. Kuper and E. Murphy stated their Executive Session minutes were corrupted. T. Stutesman said his were ok and he could send them to everyone if that were agreeable. They agreed and he sent them to everyone. J. Miller moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of June 8, 2021 and June 11, 2021; legal issues; land acquisition; and include Solid Waste President Gallagher in Executive Session. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed and Executive Session began at 8:45 p.m.

**12. New Business Continued:** Supervisor Kuper resumed the regular session at 9:45 p.m.

*aa. Review and Act Upon Whether to Approve Executive Session Minutes of June 8, 2021 and June 11, 2021:* E. Murphy moved the Board approve the Executive Session minutes of June 8, 2021 and June 11, 2021. T. Stutesman seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller voted aye. The motion passed.

**13. Adjournment:** T. Stutesman moved the Board adjourn the meeting. S. Galloway seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman,

Galloway, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 9:46 p.m.

Respectfully Submitted,

Richard Johansen, Clerk