

**This meeting was held by video conference. Fifteen minutes prior to meeting start time, a link and log-in information for Public Attendees was posted on the front page of the Campton Township website at:**

[www.camptontownship.com](http://www.camptontownship.com)

**1.2.3.** The September 8, 2020 Board meeting was called to order by Supervisor Kuper, at home, at 7:30 p.m. The Pledge of Allegiance was recited. Clerk Johansen, at home, called the roll with Supervisor Kuper and Trustees Stutesman, Galloway (by text), Murphy, and Miller, all at home, present.

#### **4. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Eagle Scout Final Presentation, Stephen Carlson, Troop 13:* Eagle Scout candidate Stephen Carlson, at home, reported on his Gray Willows project stating it took 50 volunteers 400 hours to complete from 2019 to 2020. The volunteers were scouts, his friends, and his family. They restored the patio area at Gray Willows by recycling the stones from the lawn, filling in cracks and digging out the patio area, and putting it all back together. They built five new walls and planted 1300 plants consisting of 25 species. Donations came from Wasco Nursery, V3, and his family. They also restored the well and the roof over the well. The well is a working well. Restoration Ecologist Josh Nelson was a huge help on this project. E. Murphy, at home, said your project is beautiful work. J. Kuper, at home, said it's awesome, thank you for all your hard work. He will sign the documents tomorrow accepting the project. J. Miller, at home, said S. Galloway, at home, will text his comments.

#### **5. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci, at home, stated brush pick-up will be the week of October 5<sup>th</sup> north of Route 64, the week of October 12<sup>th</sup> south of Route 64, and the week of October 19<sup>th</sup> in Plato Township. Bolcum Road was repaved this summer. We shot the grade with a transit for elevations on Council Court for drainage. Culvert replacement was completed on Hawkeye Drive. Asphalt repairs were completed on Homeward Glen Drive, Ironwood Court, Campton Crossings, and Campton Hills Road. Excess soil was removed to improve drainage on Willowbrook Court, Arbor Creek Road, Hawkeye Drive, Colonel Bennett Lane, and Timber Trail. Tile work was completed on Willowbrook Court, and Kings Wood Road. Three inches of rock was added on Mary Lane West and Pine Hills Road due to ditch erosion. Center lanes were restriped on Swanberg, Brown, Old Burlington, Old LaFox, Anderson, Beith and Harley Roads; and Denker Road to Crosscreek Lane and Town Hall Road to Barlow Drive; and Dean Street. We continued Dura Patching on Fox Bend and Campton Woods Drives, Split Rail and Bridle Creek Lanes, Campton Trail and Welter Roads, and Forest Trail and West Woods Drive (at the end). We swept up excess stones from Dura Patching on Town Hall, Campton Hills, and Beith Roads. The 2020 road resurfacing was completed with a 2 ¼" overlay of asphalt on Kings Wood Drive and Timber Trail. Our annual fire inspection on August 13, 2020 revealed no violations. The District cut and chipped up storm damaged trees on roadways due to a storm that occurred on 08/10/2020 throughout Campton Township and the

Village of Campton Hills; all grates and storm drains were cleaned of debris throughout the Township and Village; ditch mowing continued throughout the Township and Village; intersections were swept on a weekly basis throughout the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; we checked all stop signs in the Township and Village on a weekly basis and replaced damaged or missing ones; and the District checked for the issuance of culvert permits throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in-house by Highway District staff.

*Assessor- Alan D. Rottmann:* Assessor Rottmann, at home, stated appeal hearings are by remote Zoom meetings. Decisions will come in a month or so. We are gearing up for the 2021 assessments. If houses for sale are under \$500,000, they move quickly, but inventory is low. We will be able to update with new laptops. The Feds will reimburse us. Barb will help us apply for the reimbursement grant. The deadline to apply is September 15<sup>th</sup> stated County Board Representative Barbara Wojnicki, at home. J. Kupar, at home, stated we are looking at a new server and laptops for staff.

*Solid Waste District – Larry Gallagher, President:* Absent.

*Financial Report – Louise McKay, Finance Director:* Finance Director McKay's report stated:

- PMA investment revenue stated in the Statement of Revenue and Expenditures is net of the amortization of premium. August actual cash proceeds reflected in the Investment Report from coupon interest were: \$15,683.05 in the Maintenance Money Market and \$2,000.00 in the 2002A Series Money Market. In addition, the \$200,000 municipal bond of Somerset County, NJ matured in the 2002A PMA account. The bond market has yet to rebound from the economic downturn; we continue to monitor interest rates.
- The electronic Audited Financials were sent to Speer Financial and the Township's bank. Additional information was supplied to Speer Financial for the preparation of the required Annual Bond Disclosure. On Thursday Speer emailed the completed disclosure statement which will be proofed before Speer submits the required filing to EMMA. In addition, Speer emailed the Township regarding a final bond refunding to restructure the existing bond debt final payment of December 2029 to December 2025. Further analysis of the cost of the restructuring needs to be reviewed before proceeding with the bond refunding.
- The Annual Treasurer Report for the Fiscal Year ending March 31, 2020 was prepared and included in Board packets. This is the final report for the Fiscal Year Ending 2020 that needs to be filed with the Kane County Clerk.
- The primary source of revenue for the Township is property taxes. Up to this time, distributions from Kane County have been consistent with prior years with approximately 55% of the annual budget and no problems are foreseen currently. All interest income line items for the Township have unfavorable budget variances and that will continue for the remainder of the fiscal year. Agreement on the current year baseball field fees have yet to be determined, Town and Open Space field fees have unfavorable budget variances.
- Capital Improvements, the Road District and Open Space are within their respective total budget year to date with offsetting favorable and unfavorable line items.
- Last month's comments regarding the Township budget still apply with the Town Park Department over budget. The over-budget wages in Town Parks is offset by the under-budget wages in Open Space, though the line items cannot offset as they are in two separate fields.

*Corron Farm Preservation Society update – Laurel Garza, President:* Absent.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz, at home, stated:

- **At Anderson Park** mowing and weed whacking was done, the parking lot was regraded, litter picked up, trees pruned, a new bench was installed near fields 5 and 6, and Port-o-lets were added to ballfields.
- **At Whitney Park** mowing and weed whacking was done.
- **At the Community Center** mowing and weed whacking was done, turf builder applied, and storm damaged branches were hauled away.
- **At Corron Farm** mowing and weed whacking was done, trails were mowed, trees behind the dairy barn and main house were pruned, mulch was added to trees, and hedges were trimmed.
- **At Gray Willows** mowing and weed whacking was done, fallen trees and storm damaged branches were cut up and hauled away, the shop building was power washed, exterior door jams painted, and the trails and campground were mowed.
- **At Town Hall** mowing and weed whacking was done, a wooden fence repaired, and a fire inspection done.
- **At Brown Road Meadows** mowing and weed whacking was done, and empty plots mowed.
- **At Lily Lake Blue Park** Lily Lake Cemetery and Blue Park were mowed and weed whacked, the playground area was herbicided.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed, trees were pruned, the boundary fence repaired on the trail and by the parking lot, limestone screening was added to the dog pen and trails, and horse manure was removed from the limestone. Ten trees were down from the storm.
- **At the Harley Woods Torchy Property** mowing and weed whacking was done.
- **At Poynor Park** mowing and weed whacking was done, trails were mowed, the parking lot and playground was herbicided, limestone screening was added to the dog pen fence at the bottom, the ballfields were dragged, turf builder added, and a stolen sign replaced.
- **General Notes:** all fire extinguishers were inspected, trucks and equipment sanitized, Port-o-lets were lysoled daily, new brakes were installed on truck #22, all playgrounds were inspected for bees, office staff was assisted, we met with Josh about an Eagle Scout project, and campers were at the Gray Willows campground. There is a big yellow jacket bee season this year.

*Natural Resources Monthly Report – Josh Nelson, Restoration Ecologist:* Restoration Ecologist Nelson, at home, stated:

**Projects Completed/Ongoing:**

1. Herbaceous weed control at Gray Willows as part of ComEd grant.
2. Assisted Operations staff as needed.
3. V3 continues work on the Gray Willows and Headwaters wetland restoration.
4. Coordinating with Open Space Foundation and Corron Farm Preservation Society regarding grant projects.
5. Native seed harvest is moving along well. Weekly harvests have been well attended. – 25 people
6. Multiple groups camping, all done in accordance with CDC and State regulations. Re: Covid 19
7. Concentrated effort to control Giant Ragweed at Corron Farm. Additional summer weed control including thistles and cattails. Beginning fall treatment of RCG.
8. Growing native plants.
9. Community garden program management. Heat and drought have put extra stress on keeping water tanks filled.
10. Watering new plantings.
11. Working on various marketing projects including brochure, website, development of style guide, and improvement of digital and social media presence. Brochure is nearing completion.
12. Assisted with precautions and maintenance related to Covid-19 virus.
13. Hosted hike with the Illinois Native Plant Society at Gray Willows.

**Trainings/Meetings:**

- 1. Met to discuss drainage issues at Gray Willows Farm.
- 2. Met to plan potential trail connections across Township.
- 3. Met to discuss Gray Willows creek erosion options.
- 4. Attended Planning Commission meeting.
- 5. Met with potential Eagle Scouts regarding projects.

**Volunteer Service:**

	Hours	IRS Value	Staff Value
<b>Total Volunteer Hours to Date</b>	715	\$19,448.00	\$7,865.00
<b>Volunteer Steward Hours to Date</b>	326	\$8,867.20	\$3,586.00

- 1. Multiple volunteer workdays planned.
- 2. Nearing completion on the Gray Willows chimney swift and patio Eagle Scout projects.
- 3. Summer interns have wrapped up. Soil and water quality intern Jacob Sutton accounted for 320 volunteer hours.
- 4. Continuing weekly volunteer seed harvests, Thursdays 12 pm – 2 pm, as well as multiple weekend harvests.

**Social Media/Marketing Insights:**

- 1. Facebook followers: 507 (+30). Email newsletter subscribers: 672 (+4).
- 2. No events attended due to virus.
- 3. Developing new social media marketing to increase activity.

*Website Improvements Report – Trustee Stutesman:* T. Stutesman, at home, stated he got website content from Josh Nelson, Cheryl Stutesman, and Tom Serewicz. He went to Corron Farm, Gray Willows, and Whitney Park by drone to record content that would enable planning for future trail locations. First, he did a test run with drones to see how to fly long distance and found drones have about 25 minutes of flight time. J. Kubar, at home, stated V3 has done a lot of fly overs for their marketing. You could add that to put on our website. He asked Tom to do fly overs of historical sites. Tom said he would do that at the Whitney School site. This could be used in grant applications.

*Planning Commission Report – Jesse Varsho:* Plan Commission Chairman Varsho, at home, stated Shaun Clark resigned from Plan Commission because he has moved to Laramie Wyoming. This created a vacancy. They had two meetings since the last Board meeting. They discussed issues like horse use at different properties. They have two recommendations for the Board. First, they ask staff to evaluate the potential of the Brown Road Meadows property for horse use. Second, they suggested horse use be allowed on a trial basis on Corron Farm during the 20 - 21 season. J. Kubar, at home, stated he doesn't think Brown Road Meadows was envisioned as a horse property. Also, there is not room for parking horse trailers there. At Corron Farm, for establishing criteria use a performance matrix to arrive at pass/fail. E. Murphy, at home, stated performance standards are excellent criteria. If they live up to standards – continuing use. It depends on living up to the guidelines. There can be conflict with persons walking and dog use. J. Kubar stated his concern is invasive species arriving by manure that harms the work of open space staff to eliminate invasive species. J. Miller, at home, stated a trial use basis on Corron Farm might create false expectations. J. Kubar said to the Plan Commission, set up a set of criteria for horse use to abide by. If after six months it shows horse use is not in the best interests of Corron Farm the pass/fail becomes fail. E. Murphy stated why

should we allow them to test Corron Farm when we see issues at Headwaters now? They dump manure by the port-o-let. T. Stutesman, at home, said he agrees with Betty. If they can't do well at Headwaters, how can we let them try Corron Farm. E. Murphy said if they do not do well at Headwaters, we should not consider Corron farm, and if problems continue at Headwaters, they may not continue there either. Plan Chair Jesse said if there is a population that doesn't follow rules.... Corron is not suited for horses said J. Miller. Barb. W., at home, agreed. T. Serewicz, at home, said horse trailers at Corron doesn't leave room for others. J. Kupa said the issue is carrying capacity for different uses. How many uses can it carry? S. Galloway, at home, said his wife is a horse person and she says Corron is not suitable for horses. Plan Chair Varsho said he will take the Board's comments to Plan Commission and they will revise and come back to the Board after that. They will analyze carrying capacity to help arrive at a recommendation.

*Supervisor Report – John Kupa:*

- J. Kupa, at home, stated he, Josh, and V3 met with the property owner on Prairie Springs Drive regarding the flooding issue and the stability of his driveway. V3 concluded their work did not affect water seepage on this property but the previous owners (Fessenden's) work did affect it. A cost share proposal of V3, the Township, and the property owner was arrived at.
- The Whitney Schoolhouse invoices were revised by deducting \$2,000.00 off the invoices. It's too expensive because each beam goes for \$3,500.00. We will not purchase two beams.
- We discussed the next steps to be taken at the Whitney Schoolhouse and the process of getting it on the National Register of Historical places. It is agreed the Township can complete Whitney Schoolhouse. What is next? The roof, foundation, etc. The Masons do not want to work beyond October. If we want to restore it at 100% period, we use wooden shakes for the roof, but they must be replaced in 25 years. We will look for a roof that lasts 50 years.
- I met with V3. Additional credits are coming. V3 sold credits to Kane County Department of Transportation. They are looking to sell six more credits to another buyer.

**6. Approval of Minutes:**

*a. Board Meeting August 11, 2020:* T. Stutesman, at home, moved the Board approve the minutes of the meeting of August 11, 2020. J. Miller, at home, seconded the motion. In a voice vote Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. Supervisor Kupa abstained because he was not at the meeting of August 11, 2020. The motion passed.

**7. Citizens' Comments:** County Board Representative Barbara Wojnicki, at home, stated she visited Recovery Centers of America's renovated buildings and grounds in Campton Township. Security was top notch. She thinks neighbors will not have issues to be concerned about. Karen Albert Wolownik is CEO. She will let you tour the facility. She offered the facility's playground equipment as a donation. They will donate it to Campton township. Operations Manager Serewicz, at home, stated the playground equipment is worth \$50,000. Supervisor Kupa, at home, stated we will do an IGA (Intergovernmental Agreement) with the City of Palatine for them to donate about 150 chairs, 4 conference tables with chairs, file cabinets, and work stations.

**8. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Letters from Baseball Teams regarding Relief of Fees for Use of Ball Fields in 2020:* J. Kupa, at home, stated we are spending \$32,838 in estimated annual costs and recovering \$16,290 in total annual lease payments. We are not budgeted for giving them any relief. T. Serewicz, at home, stated the \$32,800 is the low end of our estimate. The other two leagues are not asking for anything. J. Miller, at home, stated if we think a response is necessary, we have all the same costs to maintain the property so we are not in a position to do this. J. Kupa stated the direction is I will call Boys' Baseball to say no money back, Tom Serewicz inform Wasco Fast Pitch no money back, and Betty, you call Sue and tell her no money back. J. Miller moved the Board remove this item from the agenda. E. Murphy, at home,

seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

*b. Discuss and Act Upon Campton Creek Erosion Proposals:* J. Nelson, at home, stated we didn't hear from Drew Frasz. J. Miller, at home, moved the Board remove this item from the agenda. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

#### **9. New Business – Presentation and Discussion for Action:**

*b. Review and Act Upon Acceptance of Annual Treasurer's Report:* E. Murphy, at home, moved the Board approve the Campton Township and Campton Road District Annual Treasurer's Report for the Fiscal Year Ending March 31, 2020. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

*c. Review and Act Upon Troop 13 using Community Center as Meeting Location:* J. Nelson, at home, stated the issue is how to fix the outside stairs into the basement to enable Scout use of the basement. Instead of tearing the stairs out and rebuilding, we dig out on the sides and remove the blocks pushing in, add an extra step, and regrade it. That takes the bow out of the wall and addresses the engineer's concerns. Troop 13 will donate materials so this will be minimal cost to the Township. This is just a service entrance, not the primary entrance. He will bring Operations Manager Serewicz a set of plans. J. Miller, at home, moved a motion to review pending revisions by staff. T. Stutesman, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

#### **10. Claims and Demands Authorized for Payment:**

*a. Town Fund \$3,602.61:* T. Stutesman, at home, moved the Board approve the claims and demands on the Town Fund in the amount of \$3,602.61. E. Murphy, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

*b. Road & Bridge Fund \$23,177.68:* T. Stutesman, at home, moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$23,177.68. S. Galloway, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

*c. Capital Improvement Fund \$6,507.06:* J. Miller, at home, moved the Board approve the Capital Improvement Fund in the amount of \$6,507.06. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

*d. Open Space Fund \$12,585.70:* J. Miller, at home, moved the Board approve the claims and demands on the Open Space Fund in the amount of \$12,585.70. T. Stutesman, at home, seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

#### **11. Executive Session – Review Executive Session Minutes of August 11, 2020; Land Acquisition; Personnel Issues; Legal Issues:**

T. Stutesman, at home, moved the Board table Executive Session. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

#### **12. New Business Continued:**

*aa. Review and Act Upon Whether to Approve Executive Session Minutes of August 11, 2020:* T. Stutesman, at home, moved the Board table approval of the Executive Session minutes of August 11, 2020. E. Murphy, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed.

**13. Adjournment:** T. Stutesman, at home, moved the Board adjourn the meeting. J. Miller, at home, seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Galloway, Murphy, and Miller, all at home, voted aye. The motion passed and the meeting adjourned at 9:20 p.m.

Respectfully Submitted,

Richard Johansen

Clerk